

City of Versailles

Request for Qualifications

Edgewood Connector Roadway Project

The City of Versailles, Kentucky seeks to procure professional engineering services for a new connector road that will provide access to proposed developments west of Paynes Mill Road.

Project Location: The Edgewood connector roadway will begin at US 60, directly opposite Paddock Drive, and will extend north to a future frontage road (parallel to US 60) proposed by the potential commercial developer. If funding allows, the road will extend farther north, toward the Highbramble Standardbred facility. See map attached.

Project Scope: The project consists of right and left turning lanes from US60 and a 360-foot connector road to the developer's frontage road.

In general, engineering services required are project evaluation, pre-design, permitting, design, bidding assistance, construction management, and associated services as required by various funding agencies. The project will include the following tasks:

- Provide design services for all project phases, including survey, roadway design, water utility design and sanitary sewer design, ensuring compliance with regulatory standards and environmental requirements.
- Conduct traffic modeling to ensure expected vehicle sizes and volumes are accommodated.
- Evaluate the traffic signal structures as required by KYTC.
- Assist in obtaining necessary permits and approvals from local, state, and federal agencies, such as the KYTC encroachment permit.
- Provide construction management, including bid assistance, contractor oversight, construction observation services, and quality control to ensure project specifications are met.

No existing utilities are expected to be relocated. The project will be constructed on public right-of-way.

Environmental Studies: Environmental review may be required if additional funding is obtained. They are not part of this project scope but may be added if required.

Prequalification Requirements:

- KYTC Prequalification in Urban Roadway Design
- KYTC Prequalification in Traffic Engineering
- *Note: environmental prequalification is not required*

Schedule: The construction of the turn lanes and the 360-foot connector road must be complete by December 31, 2026. To facilitate the deadline, final construction plans must be ready for bidding no later than June 1, 2026.

Issuance of RFQ	November 10, 2025
Qualification Submittal Due	November 20, 2025 4:00 pm
Selection of Consultant	December 2, 2025 (council meeting)
Scope and Fee Negotiations	December 11, 2025*
Notice to Proceed	December 17, 2025*

* These dates are tentative.

All documents must be **SEALED** and **MARKED ON THE OUTSIDE “ENGINEERING QUALIFICATIONS for the Edgewood Connector Roadway Project.”** Firms shall submit four copies of their qualifications. The City reserves the right to evaluate the responses submitted, to waive any informalities and irregularities therein, or to reject any or all submittals should it be deemed in the best interest of the City. The City reserves the right to negotiate with any, all or none of the Respondents. Responses will be reviewed by a Review Committee.

Qualifications packages should address the following:

1. Familiarity with project type and KYTC encroachment permit requirements.
2. Project team including any subcontractors. Include resumes of key personnel, indicating required KYTC pre-qualifications as required above.
3. Similar experience on urban roadway and utility design projects, with references.
4. Demonstration of capacity and commitment to meet the anticipated schedule.

Submittals shall include a statement on the firm’s ability to provide professional services listed above. Evidence shall be submitted in the form of project profiles and recently completed relevant projects of similar scope. Descriptions of previous projects must identify the firm’s principal and staff who were primarily assigned to such projects along with owner representative and contact numbers.

Do not submit a price. Selection will be based on qualifications

Submittals will be reviewed by a selection committee appointed by the Mayor of Versailles. On-site or telephone interviews may or may not be conducted. All respondents will be notified of the final outcome of this process. Minority firms are specifically invited to participate in this process.

Funding for this project will come from local and potentially federal funds. The formal solicitation of engineering firms is being conducted to fulfill the requirements of potential funding agencies.

Consultants should be aware of and comply with the following:

- Title VII of the Civil Rights Act of 1964 (amended 1972) states that it is unlawful for an employer to discriminate in employment because of race, color, religion, sex, age, (40-70 years) or national origin
- Executive Order No. 11246 on Nondiscrimination under Federal contract prohibits employment discrimination by contractor and subcontractor doing business with the Federal Government or recipients of Federal funds. This order was later amended by Executive Order No. 11375 to prohibit discrimination on the basis of sex.
- Section 503 of the Rehabilitation Act of 1973 states:
The Contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap.
- Section 2012 of the Vietnam Era Veterans Readjustment Act of 1973 requires Affirmative Action on behalf of disabled veterans and veterans of the Vietnam Era by contractors having Federal contracts.
- Section 206(A) of Executive Order 12086, Consolidation of Contract Compliance Functions for Equal Employment Opportunity, states:
The Secretary of Labor may investigate the employment practices of any Government contractor or subcontractor to determine whether or not the contractual provisions specified in Section 202 of this order have been violated.

The City of Versailles will enter into negotiations with the highest ranked firm to execute a professional services agreement. If the parties are unable to negotiate a satisfactory agreement, the second ranked firm will be contacted. This procedure may be repeated as many times as necessary until an agreement can be negotiated that is satisfactory to both parties. Once a firm has been selected, all unsuccessful firms will be promptly notified.

Engineering firms desiring to provide these services should submit FOUR paper copies of their Qualifications to:

Mayor Laura Dake
City of Versailles
196 S Main Street
Versailles KY 40583

Statement of Qualifications must be received by 4:00 PM local time on Thursday, November 20, 2025.

If you have questions, please contact Mary Beth Robson at mrobson@versaillesky.com, 859-873-5436 x133 or Dan Knight at dknight@versaillesky.com x124.

Project Location

