

**CITY OF VERSAILLES  
NEIGHBORHOOD GRANT PROGRAM**



On June 18, 2024 at the recommendation of Mayor Brian Traugott, the City of Versailles council approved Municipal Order 2024-7 extending the Neighborhood Grant Program to continue through Fiscal Year 2025. The project should improve a neighborhood (or area) by contributing to a better quality of life.

**Applications are presented to the council as they are received until the total amount budgeted for the program has been exhausted. Approved projects will be awarded a sum up to \$7,500 per project. Once project has been approved by the City of Versailles council, it must be completed within six months or by June 30, 2025 - whichever comes first. Neighborhoods and areas that have previously been awarded two grants will not be considered for another grant until after February 1, 2025.**

**Section A: Contact Information**

Neighborhood name or description of your area (Example: Merewood Neighborhood or Stout Avenue Area):

Estimated number of households benefiting from this grant: \_\_\_\_\_

1. Total number of households or businesses in project area: \_\_\_\_\_

2. Number of people volunteering for proposed project: \_\_\_\_\_

Applicants from Three (3) Separate Households:

**Primary Project Coordinator\***

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

\*City of Versailles staff will reach out to primary project coordinator first for all communications.

**Second Applicant**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

**Third Applicant**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

### Section B: Project Details

Project must address one of the following priorities (please mark all that apply):

- a. Public Safety
- b. Promotion of Health and Wellness
- c. Improved Recreation
- d. Beautification
- e. Promote Inclusiveness

Describe the project in detail (what do you want to accomplish with this project?):

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### Section C: Site Information

Include the address and/or description of the specific location of the project (Example: entrance of neighborhood or greenspace located in center of area):

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Property ownership for the site and attach documentation showing written approval if necessary (Example: City of Versailles, private residence, HOA, etc):

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### Section D: Timeline

Estimated timeline of the project that includes when the project will begin and an anticipated completion date:

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## Section E: Project Budget

Itemize the estimated cost of the entire project, not just the portion for which you are requesting funding. Attach any additional documentation as necessary.

Item and Quantity (Material, Equipment, Labor)	Cost Estimate	Source of Estimate
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
<b>Total Estimated Cost of Project:</b>	\$	
<b>Total Requested from Neighborhood Grant:</b>	\$	

How would you prefer the grant be awarded (select one):

- 1. City pay vendors directly, up to awarded amount
- 2. City reimburse HOA or private resident after the project is complete

## Section F: Applicant Signatures

**Primary Project Coordinator**

\_\_\_\_\_

SIGNATURE

\_\_\_\_\_

DATE

**Second Applicant**

\_\_\_\_\_

SIGNATURE

\_\_\_\_\_

DATE

**Third Applicant**

\_\_\_\_\_

SIGNATURE

\_\_\_\_\_

DATE