

**CITY OF VERSAILLES
NEIGHBORHOOD GRANT PROGRAM**



On May 3, 2022 at the recommendation of Mayor Brian Traugott, the City of Versailles council approved Municipal Order 2022-4 extending the Neighborhood Grant Program to continue through Fiscal Year 2023. The project should improve a neighborhood (or area) by contributing to a better quality of life.

**Application must be submitted prior to May 31, 2023 in order to be approved by June 6, 2023.
Once project has been approved by the City of Versailles council, it must be completed
within six months or by June 30, 2023 - whichever comes first.**

Section A: Contact Information

Neighborhood name or description of your area (Example: Merewood Neighborhood or Stout Avenue Area):

Estimated number of households benefiting from this grant: _____

1. Total number of households or businesses in project area: _____

2. Number of people volunteering for proposed project: _____

Applicants from Three (3) Separate Households:

Primary Project Coordinator*

Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

*City of Versailles staff will reach out to primary project coordinator first for all communications.

Second Applicant

Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Third Applicant

Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Section B: Project Details

Project must address one of the following priorities (please mark all that apply):

- a. Public Safety
- b. Promotion of Health and Wellness
- c. Improved Recreation
- d. Beautification
- e. Promote Inclusiveness

Describe the project in detail (what do you want to accomplish with this project?):

Section C: Site Information

Include the address and/or description of the specific location of the project (Example: entrance of neighborhood or greenspace located in center of area):

Property ownership for the site and attach documentation showing written approval if necessary (Example: City of Versailles, private residence, HOA, etc):

Section D: Timeline

Estimated timeline of the project that includes when the project will begin and an anticipated completion date:

Section E: Project Budget

Itemize the estimated cost of the entire project, not just the portion for which you are requesting funding. Attach any additional documentation as necessary.

Item and Quantity (Material, Equipment, Labor)	Cost Estimate	Source of Estimate
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
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	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Estimated Cost of Project:	\$	
Total Requested from Neighborhood Grant:	\$	

How would you prefer the grant be awarded (select one):

- 1. City pay vendors directly, up to awarded amount
- 2. City reimburse HOA or private resident after the project is complete

Section F: Applicant Signatures

Primary Project Coordinator

SIGNATURE

DATE

Second Applicant

SIGNATURE

DATE

Third Applicant

SIGNATURE

DATE