

**MARCH 5, 2024
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MINUTES OF REGULAR COUNCIL MEETING
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

ROLL CALL: MAYOR BRIAN TRUGOTT PRESIDED OVER THE MEETING. ALSO PRESENT WERE COUNCIL MEMBERS MARY BRADLEY, LISA JOHNSON, GARY JONES, AND ANN MILLER. COUNCIL MEMBERS CHANTEL BINGHAM AND LAURA DAKE WERE ABSENT. CITY ATTORNEY BILL MOORE WAS ALSO PRESENT.

DEPT. HEADS: BRANDON BROWN, BART MILLER, MIKE MURRAY, AND ELIZABETH REYNOLDS WERE PRESENT REPRESENTING THEIR RESPECTIVE DEPARTMENTS.

MOTION BY JOHNSON, SECONDED BY JONES TO APPROVE AND ADOPT THE MINUTES OF THE FEBRUARY 20, 2024 REGULAR COUNCIL MEETING.

The vote was as follows: Bradley, Johnson, Jones, and Miller voting aye.

Public Comment

No public comment was received.

Mary Beth Robson, with Planning and Zoning, presented the Versailles Streetscape Planning Study along with Assistant Public Works Director Dan Knight. Ms. Robson stated that the purpose of the study was to provide concepts for creating a safer and more welcoming entrance into downtown. She provided crash data for the corridor, which runs from Main Street to the U.S 60 Bypass. Ms. Robson noted that the study breaks the corridor down into five separate segments:

- Main Street to Locust Street – proposed updated sidewalks, curbs, decorative verge replacements, parallel parking with curved bumpouts, and mast arm signalization)**
- Locust Street to Bowmar Street – urban commercial transition to residential**
- Bowmar Street to Maple Street – residential; proposed buffered bike lane and six-foot sidewalks**
- Maple Street to Laval Heights – commercial and residential; currently undeveloped**
- Laval Heights to U.S. 60 Bypass – commercial; proposed six-foot sidewalks, center turn lane, barrier median near the Bypass, multi-use path near the Bypass**

Ms. Robson broke the cost estimates down by segment, but stated that they total approximately \$34 million. She noted that next steps include more thorough planning and design as well as determining funding options including federal grants and partners.

Council member Johnson asked about priority. Ms. Robson responded that the safety issue at the Woodford Plaza entrance would probably be of the highest priority.

Ms. Robson praised David Kratt and Qk4 for their work on the study. Mr. Kratt, who was in attendance, stated that it was a very rewarding and fun project and it could be the framework for something transformative.

Ken Kerkhoff addressed the council to provide a Downtown Revitalization project update. He stated that the committee had finalized their proposed locations for the Legacy Arch and wall. He also noted that KU has taken down the electric lines and the parking lot should be completed by April 1st. Mr. Kerkhoff stated that the parking lot will be closed March 11th through 31st for completion.

Mr. and Mrs. Rabinowitz were present, as owners of Vallozzi's Restaurant on Court Street, to get clarification on the parking lot closure. They noted that while it is disruptive, they do understand and look forward to the completed project. They expressed concerns about alternatives for their dumpster and for delivery trucks during the closure. Mr. Kerkhoff stated that he would have Art Walker, with W Principles LLC, contact them to ensure everything is addressed before the closures begin.

At the request of Council member Bradley, City Attorney Moore provided second reading of Ordinance 2024-2 Amending the City of Versailles, Kentucky Annual General Fund Budget for the Fiscal Year July 1, 2023 through June 30, 2024 By Estimating Revenues and Appropriations for the Operation of City Government Services, as follows:

CITY OF VERSAILLES
 ORDINANCE NO. 2024-2

TITLE: AN ORDINANCE AMENDING THE
 CITY OF VERSAILLES, KENTUCKY
 ANNUAL GENERAL FUND BUDGET FOR THE FISCAL YEAR
 JULY 1, 2023 THROUGH JUNE 30, 2024 BY ESTIMATING REVENUES
 AND APPROPRIATIONS FOR THE OPERATION
 OF CITY GOVERNMENT SERVICES

WHEREAS, the Versailles City Council has approved and adopted the proposed Fiscal Year 2023-2024 General Fund budget and recommends that the proposed revenues and appropriations be amended as provided by said Versailles City Council; and NOW, THEREFORE, be it ordained by the City of Versailles,

SECTION 1: That the proposed General Fund budget for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024 hereby be amended as follows:

| | <u>GENERAL FUND</u> | |
|---|---------------------|----------------------------|
| <u>ESTIMATED REVENUES</u> | | |
| Property Taxes | \$ 815,000 | |
| License and Permits | 7,414,500 | |
| Intergovernmental Revenues | —3,723,540 | <u>4,235,576</u> |
| Charges for Services | 135,000 | |
| Other Income | —292,850 | <u>7,475,504</u> |
| TOTAL ESTIMATED REVENUES | \$12,380,890 | <u>\$20,075,580</u> |
| <u>ESTIMATED OPERATING EXPENSES</u> | | |
| <u>General Government</u> | | |
| City Council | \$2,935,192 | <u>\$ 2,915,192</u> |
| City Clerk | 450,080 | |
| Mayor | 81,600 | |
| <u>Events</u> | | <u>181,144</u> |
| <u>General Public Service</u> | | |
| Police | \$6,134,478 | |
| Asset Forfeiture | —30,000 | <u>60,000</u> |
| Fire | 2,084,712 | |
| Street | 1,082,573 | <u>1,125,573</u> |
| Cemetery | —350,863 | <u>353,863</u> |
| TOTAL ESTIMATED OPERATING EXPENSES | \$13,149,998 | <u>\$13,387,141</u> |
| <u>ESTIMATED CAPITAL EXPENSES</u> | | |
| Council | \$ 4,478,000 | <u>\$8,613,220</u> |
| Clerk | —15,000 | <u>21,500</u> |
| Police | —550,600 | <u>566,600</u> |
| Fire | —1,125,250 | <u>1,478,579</u> |
| Street | —217,500 | <u>794,822</u> |
| Cemetery | —54,500 | <u>48,140</u> |
| TOTAL ESTIMATED CAPITAL EXPENSES | \$ 6,710,850 | <u>\$11,522,861</u> |

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| ESTIMATED EXPENSES (OPERATING/CAPITAL) (OVER)/UNDER REVENUES | \$(7,479,958) | <u>\$ (4,834,422)</u> |
| PROJECTED FUND BALANCE AT JUNE 30, 2023 | \$12,131,303 | |
| PROJECTED FUND BALANCE AT JUNE 30, 2024 | \$ 4,651,345 | <u>\$ 7,296,881</u> |

WHEREAS, this ordinance shall become effective upon passage and publication as required by law.

INTRODUCED and given first reading at a meeting of the Versailles City Council on the 20th day of February, 2024 and fully adopted after the second reading at a meeting of said Council held on the 5th day of March, 2024.

APPROVED:

**BRIAN TRAUGOTT, MAYOR
 CITY OF VERSAILLES, KENTUCKY**

ATTEST:

ELIZABETH C. REYNOLDS, CITY CLERK

MOTION BY MILLER, SECONDED BY JOHNSON TO APPROVE AND ADOPT ORDINANCE 2024-2 AMENDING THE CITY OF VERSAILLES, KENTUCKY ANNUAL GENERAL FUND BUDGET FOR THE FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024 BY ESTIMATING REVENUES AND APPROPRIATIONS FOR THE OPERATION OF CITY GOVERNMENT SERVICES.

The vote was as follows: Bradley, Johnson, Jones, and Miller voting aye.

At the request of Council member Bradley, City Attorney Moore provided second reading of Ordinance 2024-3 Amending the City of Versailles, Kentucky Annual Enterprise Budget for the Fiscal Year Beginning July 1, 2023 through June 30, 2024 by Estimating Revenues and Appropriations for the Operation of the Enterprise Fund, as follows:

**CITY OF VERSAILLES
 ORDINANCE NO. 2024-3**

**TITLE: AN ORDINANCE AMENDING THE CITY OF
 VERSAILLES, KENTUCKY ANNUAL ENTERPRISE FUND BUDGET
 FOR THE FISCAL YEAR BEGINNING
 JULY 1, 2023 THROUGH JUNE 30, 2024 BY ESTIMATING REVENUES AND
 APPROPRIATIONS FOR THE OPERATION OF THE ENTERPRISE FUND**

WHEREAS, the Versailles City Council has approved and adopted the proposed Fiscal Year 2023-2024 budget and recommends that the proposed revenues and appropriations be amended by said Versailles City Council; and NOW, THEREFORE, be it ordained by the City of Versailles,

SECTION 1: That the proposed Enterprise Fund budget for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024 hereby be amended as follows:

| <u>ESTIMATED REVENUES</u> | <u>WATER, SEWER, GARBAGE</u> | |
|----------------------------------|-------------------------------------|---------------------------|
| Water Service | \$ 3,400,000 | <u>\$3,600,000</u> |
| Meter Sales of Water | 1,500 | |
| Sewer Service | 3,600,000 | <u>3,700,000</u> |
| Turn-On Fees | 24,000 | |
| Tap-On Fees | 150,000 | |
| Penalties | 120,000 | |

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| | | |
|---|---------------------------------|----------------------------|
| Check Fees | 3,000 | |
| Sewer Service – Stonegate | 335,000 | |
| Sewer-Septic Tank Waste | 140,000 | |
| Interest Income | 60,000 | |
| Refuse Collection Revenue | 725,000 | |
| Wastewater Impact Fees | 110,000 | |
| Water Impact Fees | 55,000 | |
| 2018-2019 Bond Revenue | 200,000 | |
| Sale of Surplus Equipment | 3,000 | <u>100,000</u> |
| Loan Payment Revenue | 250,000 | |
| KLC Safety Grant | 0 | <u>6,000</u> |
| Insurance Claim Revenue | 0 | <u>6,215</u> |
| Interest-Loan Payment | 0 | <u>36,000</u> |
| Other Receipts | 0 | <u>21,000</u> |
| Grant – Raw Water Intake Generator | 0 | <u>67,160</u> |
| Grant –Water Plant Generator | 0 | <u>61,994</u> |
| TOTAL ESTIMATED REVENUES | \$ 9,176,500 | <u>\$9,778,083</u> |
| <u>ESTIMATED OPERATING EXPENSES</u> | | |
| Water Department | \$ 3,738,879 | <u>\$3,811,495</u> |
| Sewer Department | 3,684,359 | <u>3,823,359</u> |
| Garbage Department | 725,000 | |
| TOTAL ESTIMATED OPERATING EXPENSES | \$ 8,148,238 | <u>\$8,359,854</u> |
| <u>ESTIMATED CAPITAL EXPENSES</u> | | |
| Water Department | \$ 480,000 | <u>\$ 940,500</u> |
| Sewer Department | 319,000 | <u>\$ 219,600</u> |
| Garbage Department | - | |
| TOTAL ESTIMATED CAPITAL EXPENSES | \$ 799,000 | <u>\$ 1,160,100</u> |
| ESTIMATED EXPENSES (OPERATING/CAPITAL) (OVER)/UNDER REVENUES | \$ 229,262 | <u>\$ 258,129</u> |
| PROJECTED FUND BALANCE AT JUNE 30, 2023 | \$ 12,538,889 | |
| PROJECTED FUND BALANCE AT JUNE 30, 2024 | \$ 12,768,151 | <u>\$12,797,018</u> |

WHEREAS, this ordinance shall become effective upon passage and publication as required by law.

INTRODUCED and given first reading at a meeting of the Versailles City Council on the 20th day of February, 2024 and fully adopted after the second reading at a meeting of said Council held on the 5th day of March, 2024.

APPROVED:

BRIAN TRAUGOTT, MAYOR
CITY OF VERSAILLES, KENTUCKY

ATTEST:

ELIZABETH C. REYNOLDS, CITY CLERK

MOTION BY BRADLEY, SECONDED BY MILLER TO APPROVE AND ADOPT ORDINANCE 2024-3 AMENDING THE CITY OF VERSAILLES, KENTUCKY ANNUAL ENTERPRISE FUND BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 THROUGH JUNE 30, 2024 BY ESTIMATING REVENUES AND APPROPRIATIONS FOR THE OPERATION OF THE ENTERPRISE FUND.

The vote was as follows: Bradley, Johnson, Jones, and Miller voting aye.

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Mayor Traugott presented Municipal Order 2024-4 which increases the amount of funding for the Neighborhood Grant Program in the current fiscal year by \$4,500.00.

MOTION BY JOHNSON, SECONDED BY JONES TO APPROVE AND ADOPT MUNICIPAL ORDER 2024-4 INCREASING THE FUNDING LEVEL FOR THE NEIGHBORHOOD GRANT PROGRAM.

The vote was as follows: Bradley, Johnson, Jones, and Miller voting aye.

Mayor Traugott also presented a Neighborhood Grant Application from Merewood that the council has discussed previously. He noted that they were requesting \$7,500 from the City toward the total project cost of \$13,411.90. The Woodford County Fiscal Court has already approved the application for the difference.

MOTION BY JOHNSON, SECONDED BY JONES TO APPROVE THE NEIGHBORHOOD GRANT APPLICATION AS PRESENTED BY MEREWOOD FOR UP TO \$7,500.00.

The vote was as follows: Bradley, Johnson, Jones, and Miller voting aye.

Public Works Director Miller presented the following bids for 2024 cemetery mowing:

| | Rose Crest Cemetery | Versailles Cemetery |
|--|----------------------------|----------------------------|
| D&M Mowing and Landscaping | \$480.00/mow | no bid |
| A&M Farm Hay & Mowing Service | \$1,670.00/mow | \$4,710.00/mow |

He recommended D&M Mowing and Landscaping to mow Rose Crest and stated that the city employees will continue to mow Versailles Cemetery.

MOTION BY MILLER, SECONDED BY JONES TO APPROVE AND ACCEPT THE BID AS PRESENTED BY D&M MOWING AND LANDSCAPING IN THE AMOUNT OF \$480.00 PER MOW FOR THE MOWING OF ROSE CREST CEMETERY.

The vote was as follows: Bradley, Johnson, Jones, and Miller voting aye.

Mayor Miscellaneous

Mayor Traugott noted a new plaque in the council chambers that recognizes the past Mayors of the City of Versailles. He praised the work of Brassbuilds, a local woodworking business owned by Versailles Firefighter Brady Burkhardt.

He asked if anyone had anything for the Work Session scheduled for March 12th and if not, if they were in agreement to cancel. Everyone agreed to cancel the March 12th work session.

He stated that the Versailles Kentucky Utilities office on Crossfield Drive will be permanently closing on April 26th.

At the request of Council member Bradley, City Attorney Moore provided first reading of Ordinance 2024-4 Accepting the Dedication of Kroger Way From the Versailles Center to U.S. Highway 60 as a City Street Pursuant to KRS 82.400(3).

Mayor Traugott expressed his sympathy to County Attorney Alan George in the recent passing of his mother.

Council Miscellaneous/ Committee Reports

Council member Johnson stated that she had recently volunteered at the Woodford County Adult Education's Reality Store for Woodford County Middle School students. She noted that it was a great experience and very well done.

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Council member Miller stated that she will be out of town and will not be attending the next council meeting.

Department Directors

Public Works Director Miller stated that he had also volunteered at the Reality Store, working in the utilities section. He reiterated that it was a great learning experience for the students.

Mr. Miller requested to surplus a Model 753 Bobcat with attachments that was purchased in 1993, and advertise for sale on govdeals.com.

MOTION BY JOHNSON, SECONDED BY BRADLEY TO SURPLUS A 1993 MODEL 753 BOBCAT WITH ATTACHMENTS AND ADVERTISE FOR SALE ON GOVDEALS.COM.

The vote was as follows: Bradley, Johnson, Jones, and Miller voting aye.

Emergency Management Director Drew Chandler stated that FEMA has recovery funds for mitigation projects regarding the March 3, 2023 windstorm. He requested the city's support to apply for a mitigation grant for safe rooms to put throughout the parks. He noted that there are two different types they would be applying for – a smaller six-person style and a large 100-person style. They would be applying for eight in total, four at the Woodford County Park, two at the Huntertown Interpretive Park, and two at Walter Bradley Park in Midway. The Versailles portion if the grant is awarded would be approximately \$23,720.00. He noted that they removed the two for Midway and then used the 55/45 split with the county to estimate the city's portion. Mr. Chandler stated that the eight shelters would hold a maximum of 236 occupants and would be able to be locked/unlocked remotely using radio signal. He stated that he is asking for permission to apply for the grant and if it is awarded then they can further discuss the calculation for the city's portion.

MOTION BY BRADLEY, SECONDED BY JOHNSON TO PROCEED WITH THE MITIGATION GRANT APPLICATION FOR EIGHT SAFE ROOM SHELTERS.

The vote was as follows: Bradley, Johnson, and Jones voting aye. Council member Miller abstained.

Public Works Director Miller thanked Mr. Chandler for his recent assistance using the Emergency Management drone to take photos of storm water for the Public Works Department.

Mayor Traugott adjourned the meeting without objections.

APPROVED:

BRIAN TRUGOTT, MAYOR

ATTEST:

ELIZABETH C. REYNOLDS, CITY CLERK