

**FEBRUARY 6, 2024
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MINUTES OF REGULAR COUNCIL MEETING
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

ROLL CALL: MAYOR BRIAN TRAUOGOTT PRESIDED OVER THE MEETING. ALSO PRESENT WERE COUNCIL MEMBERS MARY BRADLEY, LAURA DAKE, LISA JOHNSON, GARY JONES, AND ANN MILLER. COUNCIL MEMBER CHANTEL BINGHAM WAS ABSENT. CITY ATTORNEY BILL MOORE WAS ALSO PRESENT.

DEPT. HEADS: BART MILLER, MIKE MURRAY, T.A. RANKIN, AND ELIZABETH REYNOLDS WERE PRESENT REPRESENTING THEIR RESPECTIVE DEPARTMENTS.

Several residents of Simmons Street were present about the Zoning Map Amendment – Iva Minaylova – 172 Simmons Street – 0.180 acres – R-1C (Single Family Residential) to R-3 (Moderate Density Residential). City Attorney Bill Moore explained the zone change process to them and noted that the city council had voted to accept the record of the planning commission as it relates to this zone change. He stated that this means that the council has waived their right to a hearing and they cannot listen to arguments from either side and they must make their decision based on the record of the planning commission. Steve Hunter, Planning Director, was also present and he offered to provide them with information and copies during regular business hours at Planning and Zoning.

MOTION BY BRADLEY, SECONDED BY JOHNSON TO APPROVE AND ADOPT THE MINUTES OF THE JANUARY 16, 2024 REGULAR COUNCIL MEETING.

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

Public Comment

Mr. Hunter stated that the Comprehensive Plan sub-committee had recently met and they are going to have public meetings on the existing Comprehensive Plan. He noted they are past the goals and objectives portion and the meetings will be to begin discussions on the Articles and the committee will present Articles 2 and 3. He stated that the meetings are scheduled for February 29th, 6:00 – 8:00pm in Midway and March 7th, 6:00 – 8:00pm in Versailles.

Council members Dake and Johnson provided a presentation of the Building Standards and Downtown Development (BSDD) Committee Transportation Study which evaluated future transportation infrastructure needs for the Bluegrass Parkway Corridor with emphasis on Troy Pike/KY 33 and Falling Springs Boulevard. Ms. Johnson noted that the study, which was completed by Palmer Engineering, provided important projections for trip generation based on future land use. Ms. Dake explained the current Roadway Level of Service (LOS) for four different roadways as well as the expected LOS in twenty years if there are no roadway improvements. Ms. Dake also explained the recommended improvements including adding additional lanes, adding dual lane roundabouts, and adding R-cuts. Ms. Johnson and Ms. Dake, on behalf of the BSDD Committee, recommended that the City Council further review the study and they would address any questions at the upcoming work session, to be held on Tuesday, February 13th.

At the request of Council member Bradley, City Attorney Moore provided second reading of Ordinance 2024-1 An Ordinance Creating And Establishing For Bid A Non-Exclusive Electric Franchise For The Placement Of Facilities For The Transmission, Distribution And Sale Of Electrical Energy Within The Public Right-Of-Way Of The City Of Versailles For A Ten (10) Year Duration, In Return For Payment To The City Of Versailles Of The Sum Of Three Percent (3%) Of Franchisee's Gross Receipts Per Year From The Franchisee's Sale Of Electricity To Electric-Consuming Entities Inside The City Of Versailles's Corporate Limits And Reserving The Right To Increase Said Franchise Fee To Up To Five Percent (5%) Of Franchisee's Gross Receipts Per Year From The Franchisee's Sale Of Electricity To Electric-Consuming Entities Inside The City Of Versailles's Corporate Limits And Further Providing For Compliance With Relevant Laws, Regulations And Standards; Indemnification; Insurance; Cancellation Or Termination; And Bid Requirements; All Effective On Date Of Passage, as follows:

**CITY OF VERSAILLES, KENTUCKY
ORDINANCE NO. 2024-01**

AN ORDINANCE PROVIDING FOR AN ELECTRIC FRANCHISE

Summary

An ordinance creating and establishing for bid a non-exclusive electric franchise for the placement of facilities for the transmission, distribution and sale of electrical energy within the public right-of-way of the City of Versailles for a ten (10) year duration, in return for payment to the City of Versailles of the sum of three percent (3%) of franchisee's gross receipts per year from the franchisee's sale of electricity to electric-consuming entities inside the City of Versailles's corporate limits and reserving the right to increase said franchise fee to up to five percent (5%) of franchisee's gross receipts per year from the franchisee's sale of electricity to electric-consuming entities inside the City of Versailles's corporate limits and further providing for compliance with relevant laws, regulations and standards; indemnification; insurance; cancellation or termination; and bid requirements; all effective on date of passage.

INTRODUCED AND PUBLICLY READ FIRST TIME: January 16, 2024

PUBLICLY READ SECOND TIME AND PASSED: February 6, 2024

APPROVED: _____

Mayor

ATTEST: _____

City Clerk

MOTION BY MILLER, SECONDED BY DAKE TO APPROVE AND ADOPT ORDINANCE 2024-01 CREATING AND ESTABLISHING FOR BID A NON-EXCLUSIVE ELECTRIC FRANCHISE FOR THE PLACEMENT OF FACILITIES FOR THE TRANSMISSION, DISTRIBUTION AND SALE OF ELECTRICAL ENERGY WITHIN THE PUBLIC RIGHT-OF-WAY OF THE CITY OF VERSAILLES FOR A TEN (10) YEAR DURATION, IN RETURN FOR PAYMENT TO THE CITY OF VERSAILLES OF THE SUM OF THREE PERCENT (3%) OF FRANCHISEE'S GROSS RECEIPTS PER YEAR FROM THE FRANCHISEE'S SALE OF ELECTRICITY TO ELECTRIC-CONSUMING ENTITIES INSIDE THE CITY OF VERSAILLES'S CORPORATE LIMITS AND RESERVING THE RIGHT TO INCREASE SAID FRANCHISE FEE TO UP TO FIVE PERCENT (5%) OF FRANCHISEE'S GROSS RECEIPTS PER YEAR FROM THE FRANCHISEE'S SALE OF ELECTRICITY TO ELECTRIC-CONSUMING ENTITIES INSIDE THE CITY OF VERSAILLES'S CORPORATE LIMITS AND FURTHER PROVIDING FOR COMPLIANCE WITH RELEVANT LAWS, REGULATIONS AND STANDARDS; INDEMNIFICATION; INSURANCE; CANCELLATION OR TERMINATION; AND BID REQUIREMENTS; ALL EFFECTIVE ON DATE OF PASSAGE.

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

MOTION BY DAKE, SECONDED BY JOHNSON TO APPROVE AND ADOPT MUNICIPAL ORDER 2024-2 AMENDING GUIDELINES FOR ASSISTANCE PROGRAM FUNDING.

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

MOTION BY JONES, SECONDED BY JOHNSON TO APPROVE AND ADOPT MUNICIPAL ORDER 2024-3 REPEALING ORDER 2023-15 AND COMMITTING FUNDS TOWARDS JOINTLY FUNDED PARKS PROJECTS.

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

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Council member Miller asked if Parks and Recreation would be holding more public forums to solicit input. Mr. Rich Pictor, Executive Director of Woodford County Parks and Recreation, stated that several had been held the fall of 2023 and one was held in January. He noted that it would be up to the Board if more meetings are held, but that they do not currently have any additional meetings planned.

Fire Chief Rankin presented the following bid for the Paratech Gen2 20 foot Special Missions Tender with Generator. He noted that the majority of the emergency response trailer is being paid for with funds from a Homeland Security grant that the Versailles Fire Department was recently awarded. Chief Rankin stated that due to it being a custom piece of equipment, the majority of it will have a eight month lead time and must be paid in full up front. He asked the council to approve the additional cost of a performance and payment bond which the company quoted. The bond provides insurance for all portions of the trailer that are being paid for up front but that we are not expected to receive until next fiscal year.

Atlantic Emergency Equipment	\$350,263.21
+Premium for Payment Bond	2,565.96
TOTAL	\$352,829.17

MOTION BY DAKE, SECONDED BY MILLER TO APPROVE AND ACCEPT THE BID AS PRESENTED BY ATLANTIC EMERGENCY EQUIPMENT FOR THE TOTAL AMOUNT OF \$352,829.17 FOR THE PARATECH GEN2 20-FOOT SPECIAL MISSIONS TENDER WITH GENERATOR AND THE PAYMENT AND PERFORMANCE BOND.

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

Public Works Director Bart Miller presented the following bids for the Wastewater Treatment Plant Sludge Hauling:

Republic Services	\$81.49/ton
Rumpke	\$425.00/haul + \$37.00/ton

Mr. Miller noted that based on their average monthly usage over the last two years, it would be most cost effective to use Rumpke.

Council member Johnson asked about possibly a way to repurpose the sludge rather than send it to a landfill. Mr. Miller stated that he had looked into that option, but it was significantly more expensive.

MOTION BY BRADLEY, SECONDED BY JOHNSON TO APPROVE AND ACCEPT THE BID AS PRESENTED BY RUMPKE FOR WASTEWATER TREATMENT PLANT SLUDGE HAULING IN THE AMOUNT OF \$425.00 PER HAUL + \$37.00 PER TON.

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

Mr. Miller presented the following quotes for a new sixteen foot ceiling fan for the new maintenance garage:

Big Ass Fans	\$9,081.00
Page Electric LLC	\$12,000.00

MOTION BY DAKE, SECONDED BY BRADLEY TO APPROVE AND ACCEPT THE QUOTE AS PRESENTED BY BIG ASS FANS FOR A NEW SIXTEEN FOOT CEILING FAN FOR THE NEW MAINTENANCE GARAGE IN THE AMOUNT OF \$9,081.00.

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

Mr. Miller presented the following quotes for custom cabinets for the break room at the new maintenance garage as follows:

Nation Custom Cabinets	\$8,348.70
Malcolm Collins Cabinets	\$10,373.12

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MOTION BY DAKE, SECONDED BY BRADLEY TO APPROVE AND ACCEPT THE QUOTE AS PRESENTED BY NATION CUSTOM CABINETS FOR CUSTOM CABINETS FOR THE BREAK ROOM AT THE NEW MAINTENANCE GARAGE IN THE AMOUNT OF \$8,348.70.

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

Mr. Miller presented the following quote for flowers for the downtown pots and baskets:

Biwater Farm & Greenhouse	
37 hanging baskets	\$2,368.00
25 ground planters	\$1,600.00
<u>Watering/Fertilizing (May-September)</u>	<u>\$13,750.00</u>
Total	\$17,718.00

He stated that MacDougals and Daynabrook declined to submit a quote for the flowers and watering. Mr. Miller noted that Council members Johnson and Miller met with Assistant Public Works Director Dan Knight and together they visited Biwater Farm & Greenhouse. Ms. Johnson and Ms. Miller discussed adding greenery and/or changing colors of the flowers with Biwater and it was decided that they would try it this year to see how they do.

MOTION BY JOHNSON, SECONDED BY DAKE TO APPROVE AND ACCEPT THE QUOTE AS PRESENTED BY BIWATER FARM AND GREENHOUSE FOR THE 2024 DOWNTOWN FLOWERS AND FIVE MONTHS OF WATERING AND FERTILIZING IN THE TOTAL AMOUNT OF \$17,718.00.

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

Public Works Director Miller presented the following quote for new wrap around and hanging baskets from Biwater Farm & Greenhouse:

Biwater Farm & Greenhouse	\$6,225.00 + shipping
Includes 22 wrap around baskets and 15 hanging baskets	

Mr. Miller noted that the new baskets are sturdier and have a water reservoir.

MOTION BY MILLER, SECONDED BY JONES TO APPROVE AND ACCEPT THE QUOTE AS PRESENTED BY BIWATER FARMS AND GREENHOUSE FOR TWENTY-TWO NEW WRAP AROUND BASKETS AND FIFTEEN NEW HANGING BASKETS IN THE TOTAL AMOUNT OF \$6,225.00 PLUS SHIPPING.

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

Mayor Miscellaneous

Mayor Traugott expressed his sympathy in the loss of former Fire Chief Paul Downey.

Mayor Traugott announced new City Hall hours. Effective February 26, 2024, City Hall will be open Monday through Thursday 8:00am – 5:00pm and Friday 8:00am – noon.

He noted that the upcoming work session will include discussion on medical marijuana and they will further discuss the BSDD Transportation Study that was presented tonight.

Mayor Traugott presented a proposed Legacy Partnership agreement with Castle and Key Distillery with a commitment of a \$10,000 donation annually for up to ten years.

MOTION BY JOHNSON, SECONDED BY JONES TO APPROVE THE DOWNTOWN VERSAILLES REVITALIZATION PROJECT SPONSORSHIP AGREEMENT WITH CASTLE AND KEY DISTILLERY AS PRESENTED.

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

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Council Miscellaneous/ Committee Reports

Council member Dake stated that the recently held Elected Officials Food Drive collected 2,127 pounds of food and \$331.00.

Ms. Dake noted that they had received the Walk Audit Report and the Study Recommendations for the walkability study, which were distributed in tonight's packets. She stated that it would now need to be reviewed by the council to prioritize projects and estimate costs. Council member Johnson asked how our score compares to other cities and Ms. Dake responded that she was still communicating with Mr. Hearn to get further clarification on the score and other information in the study.

Council member Johnson thanked everyone for listening to their review of the Transportation Study and she also thanked Mr. Vernon Azevido for being on the BSDD Committee and using his engineering background to help them interpret different items in the study.

Council member Miller stated that the Housing Task Force had met two weeks ago and she was proud of the amount of collaboration that took place during that meeting. She noted that the second meeting would be held tomorrow, February 7th at 4:15pm at the Versailles Police Department and that it is open to the public.

Department Directors

Public Works Director Miller requested the following items be declared as surplus and be listed for sale on govdeals.com:

Giant Vac Leaf Vacuum	Serial # 90-217348
Giant Vac Leaf Vacuum (Model TM6600JDHW)	Serial # 11-405002
Hi-Way Salt Spreader (Model P8)	Serial # 131928

MOTION BY BRADLEY, SECONDED BY MILLER TO APPROVE THE REQUEST TO SURPLUS, AND LIST FOR SALE ON GOVDEALS.COM, THE ITEMS AS PRESENTED.

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

Mr. Johnny Mills, Emergency Management, thanked the Council for supporting the Fire Department in their purchase of the Paratech Gen2 emergency response trailer. He stated that they are part of the wider Bluegrass Emergency Response Team and that this trailer can, and will, be deployed to emergency situations across Kentucky.

Fire Chief Rankin noted that Emergency Management Director Drew Chandler was instrumental in helping the Versailles Fire Department to apply for and secure this grant and he praised the assistance Mr. Chandler provides with all of their grant processes.

Police Chief Murray presented a sample of a sign that will be mounted this week to 40+ stop signs throughout Versailles. The signs state "It's Your Choice! Complete Stop Free – Rolling Stop \$163.00". He noted that these signs were the idea of Mayor Traugott after he saw similar signs during his travels across Kentucky as President of the Kentucky League of Cities.

Mayor Traugott adjourned the meeting without objections.

APPROVED:

BRIAN TRAUOGOTT, MAYOR

ATTEST:

ELIZABETH C. REYNOLDS, CITY CLERK