

**NOVEMBER 21, 2023  
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MINUTES OF REGULAR COUNCIL MEETING  
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

**ROLL CALL: MAYOR BRIAN TRAUOGOTT PRESIDED OVER THE MEETING. ALSO PRESENT WERE COUNCIL MEMBERS MARY BRADLEY, LAURA DAKE, LISA JOHNSON, GARY JONES, AND ANN MILLER. COUNCIL MEMBER CHANTEL BINGHAM WAS ABSENT. CITY ATTORNEY BILL MOORE WAS ALSO PRESENT.**

**DEPT. HEADS: BART MILLER, MIKE MURRAY, T.A. RANKIN AND ELIZABETH REYNOLDS WERE PRESENT REPRESENTING THEIR RESPECTIVE DEPARTMENTS.**

**Mayor Traugott expressed sympathy for City of Versailles employee Daniel Buffin in the recent passing of his mother Dede Buffin. He also recognized the passing of long-time Versailles and Woodford County public servant Gary Gilkison as well as the passing of Wendell Combs owner of Combs-Wilbert who served many years in Kentucky state government.**

**Public Comment**

**J.D. Chaney, Executive Director of Kentucky League of Cities, presented Mayor Traugott with a framed Athenian Oath that included pictures of his time served on the Executive Board of KLC. Mr. Chaney, who was joined by Martha Cosby and Doug Goforth of KLC, praised the work of Mayor Traugott on behalf of all Kentucky cities. Mayor Traugott thanked each of them for coming and noted that he was honored to receive the Athenian Oath and was excited to display it.**

**Toni Curtis, a resident of Montgomery Avenue, addressed the council regarding an update on the Legends subdivision road opening which will hopefully alleviate some of the through traffic from Montgomery Avenue. Mayor Traugott responded that the road is still planned to be opened when that phase of the Legends subdivision is complete. Public Works Director Miller stated that they are one phase away. Ms. Curtis stated that when she had addressed the council previously, she was told that the road was expected to be completed in Fall 2023. Mr. Miller noted that they have no control over the developer's timeline but that they could reach out to the developer to get an update. Ms. Curtis emphasized the traffic issues on Montgomery Avenue and encouraged the council to open all other possible connecting roads.**

**Ken Kerkhoff was present to provide an update on the Downtown Revitalization Project. He displayed a PowerPoint presentation that included pictures of the work that is currently being performed as well as the anticipated finished product. Mr. Kerkhoff praised the Christmas decorations that are on display throughout downtown. He noted that the anticipated completion date for the Farmers Market Pavilion is early April 2024. He also discussed the work that has been completed by Kentucky Utilities to bury the electric lines. Mr. Kerkhoff provided illustrations of the proposed Legacy Arch and sign designs representing the private donors that have committed over \$1 million dollars in private funding. He commended Ruggles Sign Company for offering significant in-kind work on the signage. Mr. Kerkhoff also discussed the proposed stage design, as well as opportunities to monetize the stage and pavilion. He noted that he is excited about the schedule for the project completion.**

**MOTION BY JOHNSON, SECONDED BY BRADLEY TO APPROVE AND ADOPT THE MINUTES OF THE NOVEMBER 7, 2023 REGULAR COUNCIL MEETING.**

**The vote was as follows: Bradley, Dake, Jones, Johnson and Miller voting aye.**

**Mayor Traugott presented Municipal Order 2023-16 which creates the position description for a Special Projects Coordinator. He noted that this position has been discussed extensively over the past several weeks.**

**MOTION BY MILLER, SECONDED BY BRADLEY TO APPROVE AND ADOPT MUNICIPAL ORDER 2023-16 CREATING THE POSITION DESCRIPTION FOR SPECIAL PROJECTS COORDINATOR.**

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**MOTION BY JOHNSON, SECONDED BY MILLER TO AMEND THE MOTION AS PRESENTED TO AMEND THE LAST LINE OF THE CLASS CHARACTERISTICS TO STATE “WILL SERVE AS MAIN STREET MANAGER UNDER THE KENTUCKY MAIN STREET PROGRAM, IF THE CITY OF VERSAILLES BECOMES A MEMBER OF THE PROGRAM.”**

**COUNCIL MEMBERS JOHNSON AND MILLER WITHDREW THEIR MOTION AND SECOND.**

**Council member Dake recommended that the Training and Experience be amended to state “Graduation from high school or equivalent supplemented by five years of experience in either event planning or communications/marketing”.**

**Council member Johnson asked that the position be posted and Mayor Traugott agreed that the position will be posted and advertised.**

**MOTION BY JOHNSON, SECONDED BY DAKE TO AMEND THE ORIGINAL MOTION TO APPROVE AND ADOPT MUNICIPAL ORDER 2023-16 AS PRESENTED TO CHANGE THE LAST LINE OF THE CLASS CHARACTERISTICS TO STATE “WILL SERVE AS MAIN STREET MANAGER UNDER THE KENTUCKY MAIN STREET PROGRAM, IF THE CITY OF VERSAILLES BECOMES A MEMBER OF THE PROGRAM” AND TO CHANGE THE TRAINING AND EXPERIENCE TO STATE “GRADUATION FROM HIGH SCHOOL OR EQUIVALENT SUPPLEMENTED BY AT LEAST FIVE YEARS OF EXPERIENCE IN EITHER EVENT PLANNING OR COMMUNICATIONS/MARKETING”.**

**The vote was as follows: Bradley, Dake, Jones, Johnson and Miller voting aye.**

**The council then voted on the motion to approve Municipal Order 2023-16, as amended.**

**The vote was as follows: Bradley, Dake, Jones, Johnson and Miller voting aye.**

**City Clerk Elizabeth Reynolds presented Municipal Order 2023-17 Updating the Administrative Position Descriptions for several positions within the Clerk Department. She noted that the minimal changes included requiring the Assistant City Clerk to complete the Kentucky Municipal Clerks Academy within five years, and removing the Notary requirement from the Human Resources Officer position and adding it to the Assistant City Clerk position.**

**MOTION BY BRADLEY, SECONDED BY MILLER TO APPROVE AND ADOPT MUNICIPAL ORDER 2023-17 UPDATING ADMINISTRATIVE POSITION DESCRIPTIONS FOR SEVERAL POSITIONS WITHIN THE CLERK DEPARTMENT.**

**The vote was as follows: Bradley, Dake, Jones, Johnson and Miller voting aye.**

**Mayor Traugott stated that he had received calls from local residents that were concerned because the only dialysis clinic in Versailles closed this year which has resulted in dialysis patients having to drive to Lexington, Frankfort, and other surrounding cities to receive dialysis multiple times each week. He presented Resolution 2023-20 which is a formal request of the council to ask dialysis providers in Kentucky to consider looking at the Versailles market.**

**MOTION BY JOHNSON, SECONDED BY DAKE TO APPROVE AND ADOPT RESOLUTION 2023-20 A FORMAL REQUEST TO DIALYSIS PROVIDERS IN KENTUCKY TO CONSIDER VERSAILLES AS A POTENTIAL SITE TO LOCATE.**

**The vote was as follows: Bradley, Dake, Jones, Johnson and Miller voting aye.**

**Mayor Traugott presented a request from The Shire HOA for the City to consider accepting Rumsey Circle as a city street. He noted that they the HOA had recently had Rumsey Circle resurfaced and that the HOA was aware that the road would be dedicated to the public use and there would be no street parking allowed.**

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**MOTION BY DAKE, SECONDED BY JOHNSON TO ACCEPT RUMSEY CIRCLE AS A CITY STREET UPON APPROVAL OF THE AMENDED PLAT BY THE PLANNING COMMISSION.**

**The vote was as follows: Bradley, Dake, Jones, Johnson and Miller voting aye.**

**MOTION BY BRADLEY, SECONDED BY MILLER TO APPROVE THE REAPPOINTMENT OF TONY HARDIN TO THE BOARD OF ETHICS FOR A TERM BEGINNING JANUARY 1, 2024 THROUGH DECEMBER 31, 2025.**

**The vote was as follows: Bradley, Dake, Jones, Johnson and Miller voting aye.**

**MOTION BY MILLER, SECONDED BY DAKE TO APPROVE THE REAPPOINTMENT OF CATHY WEIL TO THE CODE ENFORCEMENT BOARD FOR A TERM BEGINNING JANUARY 1, 2024 THROUGH DECEMBER 31, 2026.**

**The vote was as follows: Bradley, Dake, Jones, Johnson and Miller voting aye.**

**MOTION BY BRADLEY, SECONDED JONES TO APPROVE THE REAPPOINTMENT OF TONY WILSON TO THE VERSAILLES HOUSING AUTHORITY FOR A TERM BEGINNING JANUARY 1, 2024 THROUGH DECEMBER 31, 2027.**

**The vote was as follows: Bradley, Dake, Jones, Johnson and Miller voting aye.**

**Mayor Traugott stated that they had received the Zoning Map Amendment and Preliminary Development Plan – Larry and Elizabeth Stigers – 115 & 121 Bellview Avenue – B-4 (Highway Business)/I-1 (Light Industrial) District to B-4 (Highway Business) District from Planning and Zoning. He noted that the council had each received a complete copy in their packets and it would be on the next agenda for further discussion.**

**Mayor Miscellaneous**

**Mayor Traugott congratulated Addie Moore on her recent first place finish in the Cross Country Individual State Championship.**

**He presented Resolution 2023-21 honoring the Woodford County Middle School 8<sup>th</sup> Grade Football Team on their recent Division I State Championship.**

**MOTION BY DAKE, SECONDED BY BRADLEY TO APPROVE AND ADOPT RESOLUTION 2023-21 HONORING THE WOODFORD COUNTY MIDDLE SCHOOL 8<sup>TH</sup> GRADE FOOTBALL TEAM.**

**The vote was as follows: Bradley, Dake, Jones, Johnson and Miller voting aye.**

**Mayor Traugott stated that City Hall will be closed Thursday, November 23<sup>rd</sup> and Friday, November 24<sup>th</sup> in recognition of Thanksgiving.**

**He invited everyone to attend the Tree Lighting on December 1<sup>st</sup> at 5:30pm and events throughout the day on Saturday, December 2<sup>nd</sup> including the Rock & Shop beginning at noon, the Santa Shuffle at 3:00pm and the Christmas Parade at 5:00pm.**

**Mayor Traugott stated that the council had approved, and the City had paid in February, over \$14,000 for roofline lights throughout downtown Versailles. The lights were originally supposed to be installed by June 30<sup>th</sup> but when issues arose with the vendor, H&N Lights (Hannah Holzman), more time was repeatedly given. As of today, no work has been performed and she is no longer responding. He stated that he would be pursuing criminal and/or civil charges and hopefully get the City's money back.**

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**Council Miscellaneous/ Committee Reports**

**Council member Dake stated that Woodford Wheels treasurer and CASA volunteer Mike Garkovich died unexpectedly recently and asked for everyone to remember his family.**

**She also noted that the first walk audit was completed today with thirteen people participating. The walk included Main Street, Lexington Street, Frankfort Street, Laval Heights, and Wilson Avenue. She mentioned that the rain helped them to identify areas where water pools. She invited people to attend the next walk audit, scheduled for Saturday, December 2<sup>nd</sup> at 10:00am.**

**Council member Johnson stated that a Water and Sewer Committee meeting was held prior to tonight's council meeting. She noted that they were recommending one sewer adjustment and had denied two other requests.**

**MOTION BY JOHNSON, SECONDED BY BRADLEY TO APPROVE A SEWER ADJUSTMENT IN THE AMOUNT OF \$568.25 FOR 429 MARSAILLES ROAD.**

**The vote was as follows: Bradley, Dake, Jones, Johnson and Miller voting aye.**

**Ms. Johnson stated that a Building Standards and Downtown Development ad-hoc committee meeting will be held November 29<sup>th</sup>.**

**Council member Miller asked that housing be discussed at the December work session.**

**Department Directors**

**City Clerk Reynolds presented Resolution 2023-22 which designates an applicant agent for the FEMA Project Claim relating to the March 2023 wind storm.**

**MOTION BY JOHNSON, SECONDED BY DAKE TO APPROVE AND ADOPT RESOLUTION 2023-22 DESIGNATING AN APPLICANT AGENT FOR FEMA PROJECT DR-4702-KY.**

**The vote was as follows: Bradley, Dake, Jones, Johnson and Miller voting aye.**

**Public Works Director Miller commended Dan Knight and the public works employees who worked tirelessly to get downtown decorated for VMA Open House on November 18<sup>th</sup>.**

**Mr. Miller provided an update on the new maintenance garage, noting that it is on schedule to be completed in the early spring.**

**Mayor Traugott praised Patty Wilder for her work to decorate City Hall, including the large Christmas tree in the lobby.**

**Fire Chief T.A. Rankin stated that the new gear for the firefighters had come in and they had switched to all black gear as a part of rebranding.**

**Chief Rankin stated that a meeting with Homeland Security regarding a grant is scheduled for next week.**

**Chief Rankin acknowledged and thanked everyone who supported the Versailles Fire Department and himself in a recent social media post.**

**Mayor Traugott adjourned the meeting in recognition of the Woodford County Middle School 8<sup>th</sup> Grade Football Team without objections.**

**APPROVED:**

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**BRIAN TRAUGOTT, MAYOR**

**ATTEST:**

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**ELIZABETH C. REYNOLDS, CITY CLERK**