

SEPTEMBER 26, 2023

PAGE ONE

**MINUTES OF SPECIAL COUNCIL MEETING
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

ROLL CALL: MAYOR BRIAN TR AUGOTT PRESIDED OVER THE MEETING. ALSO PRESENT WERE COUNCIL MEMBERS CHANTEL BINGHAM, MARY BRADLEY, LAURA DAKE, LISA JOHNSON, AND ANN MILLER. COUNCIL MEMBER GARY JONES WAS ABSENT. CITY ATTORNEY BILL MOORE WAS ALSO PRESENT.

DEPT. HEADS: BRANDON BROWN, BART MILLER, MIKE MURRAY, AND ELIZABETH REYNOLDS WERE PRESENT REPRESENTING THEIR RESPECTIVE DEPARTMENTS.

Mayor Traugott presented Resolution 2023-17 Honoring the Life of Nickie Shyrock. He noted that Nickie was a lifelong resident of Versailles, served in the United States Army, had long career with the Versailles Police Department, served on the Versailles City Council, and worked for fourteen years as a Licensed Funeral Director. He praised his commitment to serving his community and his country, as well as being a husband and father.

MOTION BY BINGHAM, SECONDED BY BRADLEY TO APPROVE AND ADOPT RESOLUTION 2023-17 HONORING THE LIFE OF NICKIE SHYROCK AND ADJOURNING TONIGHT'S COUNCIL MEETING IN HIS MEMORY.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

Public Comment

An anonymous citizen was present to express her concerns over short term rentals, particularly in single family areas such as Merewood. She noted that there are known short term rentals that are renting out each room in the house, which results in several cars coming and going from that home. Mayor Traugott stated that short term rentals are not currently allowed in R-1 zones, like Merewood. The citizen asked who is responsible for the enforcement of zoning ordinances? Mayor Traugott stated that the City's Code Enforcement Officer is empowered to enforce zoning ordinances but they are hard to enforce – for example how do you determine if someone is renting their home out and/or if the people living there are family? He also noted that nuisances as a result of those short term rentals can be more easily enforced.

MOTION BY BRADLEY, SECONDED BY BINGHAM TO APPROVE AND ADOPT THE MINUTES OF THE SEPTEMBER 5, 2023 REGULAR COUNCIL MEETING.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

MOTION BY DAKE, SECONDED BY BRADLEY TO APPROVE AND ADOPT THE MINUTES OF THE SEPTEMBER 12, 2023 REGULAR COUNCIL WORK SESSION.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

Rich Pictor, Director of Parks and Recreation, and Jon Gay, Chair of the Parks and Recreation Board were present to discuss the next steps of the Parks and Recreation capital projects. Mr. Pictor stated that they had been before the Council previously to ask for the City's support of approximately \$6 million in improvement projects including Big Spring Park, new lighting for baseball and softball fields, and new pickleball courts. Mr. Pictor noted that they are hoping for the communities input on other projects that have not yet been vetted, as well as possibly applying for grants for additional funding. Mayor Traugott asked about their vision for oversight and what the next step is? Mr. Gay responded that the Parks and Recreation Board would like the City and County to make a commitment to fund the total project costs and then they could create a Board or a group for oversight. Mayor Traugott stated that the City does not anticipate bonding the City's portion of the project costs. The Council asked Mr. Pictor to attend the Work Session on October 10th to further discuss funding the projects.

**SEPTEMBER 26, 2023
PAGE TWO
MINUTES OF SPECIAL COUNCIL MEETING
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

At the request of Council member Bradley, City Attorney Moore provided second reading of Ordinance 2023-19 Amending Section 35.22 of the Versailles Code of Ordinances to Prohibit Officers and Employees from Receiving Remuneration in Exchange for Public Endorsements of Products or Services, as follows:

**CITY OF VERSAILLES
ORDINANCE NO. 2023-19**

TITLE: AN ORDINANCE AMENDING SECTION 35.22 OF THE VERSAILLES CODE OF ORDINANCES TO PROHIBIT OFFICERS AND EMPLOYEES FROM RECEIVING REMUNERATION IN EXCHANGE FOR PUBLIC ENDORSEMENTS OF PRODUCTS OR SERVICES.

Whereas, the City desires to amend Section 35.22 of the City's Code of Ordinances to prohibit officers and employees from receiving remuneration in exchange for public endorsement of products or services;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

**Section 1. Section 35.22 of the Versailles Code of Ordinances is hereby amended as follows:
§ 35.22 Endorsements.**

No officer or employee in his official capacity may publicly endorse products or services in exchange for any remuneration. However, this does not prohibit an officer or employee from answering inquiries by other governmental officials, consumer organizations, or product information services regarding products or services.

Section 2. This ordinance shall become effective after passage and publication as required by law. Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 5th day of September, 2023, and fully adopted after the second reading at a meeting of said council held on the 26th day of September, 2023.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ELIZABETH REYNOLDS, CITY CLERK

MOTION BY BRADLEY, SECONDED BY MILLER TO APPROVE AND ADOPT ORDINANCE 2023-19 AMENDING SECTION 35.22 OF THE VERSAILLES CODE OF ORDINANCES TO PROHIBIT OFFICERS AND EMPLOYEES FROM RECEIVING REMUNERATION IN EXCHANGE FOR PUBLIC ENDORSEMENTS OF PRODUCTS OR SERVICES.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

At the request of Council member Miller, City Attorney Moore provided second reading of Ordinance 2023-20 Amending Section 35.31 (A) of the Versailles Code of Ordinances to Extend the Deadline for Filing Statements of Financial Interest to January 31, as follows:

**CITY OF VERSAILLES
ORDINANCE NO. 2023-20**

TITLE: AN ORDINANCE AMENDING SECTION 35.31(A) OF THE VERSAILLES CODE OF ORDINANCES TO EXTENDING THE DEADLINE FOR FILING STATEMENTS OF FINANCIAL INTEREST TO JANUARY 31.

SEPTEMBER 26, 2023
PAGE THREE
MINUTES OF SPECIAL COUNCIL MEETING
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.

Whereas, the City desires to amend Section 35.31(A) of the City's Code of Ordinances to extend the deadline for filing statements of financial interest;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

Section 1. Section 35.31(A) of the Versailles Code of Ordinances is hereby amended as follows:
§ 35.31 When to file financial statements; amended statements.

- (A) The initial statement of financial interests required by this section shall be filed with the Board of Ethics, or the administrative official designated as the custodian of its records by the Board of Ethics, no later than 4:00 p.m. on January 10th 31st of each year, provided that:

Section 2. This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 5th day of September, 2023, and fully adopted after the second reading at a meeting of said council held on the 26th day of September, 2023.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ELIZABETH REYNOLDS, CITY CLERK

MOTION BY BINGHAM, SECONDED BY DAKE TO APPROVE AND ADOPT ORDINANCE 2023-20 AMENDING SECTION 35.31(A) OF THE VERSAILLES CODE OF ORDINANCES TO EXTENDING THE DEADLINE FOR FILING STATEMENT OF FINANCIAL INTEREST TO JANUARY 31ST.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

At the request of Council member Bradley, City Attorney Moore provided second reading of Ordinance 2023-21 Amending Section 35.34 (A)(9) of the Versailles Code of Ordinances to Decrease the Amount Due Creditors Required to be Listed on Statements of Financial Interest, as follows:

CITY OF VERSAILLES
ORDINANCE NO. 2023-21

TITLE: AN ORDINANCE AMENDING SECTION 35.34(A)(9) OF THE VERSAILLES CODE OF ORDINANCES TO DECREASE THE AMOUNT DUE CREDITORS REQUIRED TO BE LISTED ON STATEMENTS OF FINANCIAL INTEREST.

Whereas, the City desires to amend Section 35.34(A)(9) of the City's Code of Ordinances to decrease the amount due creditors who are required to be listed on statements of financial interest;

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

Section 1. Section 35.34(9) of the Versailles Code of Ordinances is hereby amended as follows:
§ 35.34 Contents of financial interest statements.

(A) The statement of financial interests shall include the following information for the preceding calendar year:

- ...
(9) The name and address of any creditor owed more than ~~ten thousand dollars (\$10,000.00)~~, five thousand dollars (\$5,000) except debts arising from the purchase of a primary residence or the purchase of consumer goods which are bought or used primarily for personal, family, or household purposes.

SEPTEMBER 26, 2023
PAGE FIVE
MINUTES OF SPECIAL COUNCIL MEETING
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.

(G) Meetings of the Board of Ethics shall be held, as necessary, upon the call of the chairperson or at the written request of a majority of the members, except that the Board will meet annually on the ~~fourth~~ first Monday of ~~January~~ February at 5:00 p.m. at City Hall to review financial interest statement filings for compliance.

...
Section 2. This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 5th day of September, 2023, and fully adopted after the second reading at a meeting of said council held on the 26th day of September, 2023.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ELIZABETH REYNOLDS, CITY CLERK

MOTION BY MILLER, SECONDED BY BRADLEY TO APPROVE AND ADOPT ORDINANCE 2023-22 AMENDING SECTION 35.50 OF THE VERSAILLES CODE OF ORDINANCES TO PROHIBIT MEMBERS OF THE BOARD OF EITHICS FROM ALSO BEING CANDIDATES FOR POLITICAL OFFICE OR AN OFFICER OF A POLITICAL PARTY AND TO RESCHEDULE THE ANNUAL MEETING OF THE BOARD OF ETHICS TO FEBRUARY 1.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

At the request of Council member Bradley, City Attorney Moore provided second reading of Ordinance 2023-23 Amending Section 35.59 of the Versailles Code of Ordinances to Remove the Confidentiality Provisions Relating to Advisory Opinions, as follows:

CITY OF VERSAILLES
ORDINANCE NO. 2023-23

TITLE: AN ORDINANCE AMENDING SECTION 35.59 OF THE VERSAILLES CODE OF ORDINANCES TO REMOVE THE CONFIDENTIALITY PROVISIONS RELATING TO ADVISORY OPINIONS.

Whereas, the City desires to amend Section 35.59 of the City's Code of Ordinances to remove the confidentiality provisions relating to advisory opinions.

NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:

Section 1. Section 35.59 of the Versailles Code of Ordinances is hereby amended as follows:
§ 35.59 Advisory Opinions.

(A) The Board of Ethics may render advisory opinions concerning matters under its jurisdiction, based upon real or hypothetical facts and circumstances, upon its own initiative, or when requested by any officer or employee of the city or a city agency who is covered by this chapter.

(B) An advisory opinion shall be requested in writing and shall state relevant facts and ask specific questions. ~~The request for an advisory opinion shall remain confidential unless confidentiality is waived, in writing, by the requester.~~

~~(C) The Board may adopt regulations, consistent with the Kentucky Open Records Law, to establish criteria under which it will issue confidential advisory opinions. All other advisory opinions shall be public documents, except that before an advisory opinion is made public, it shall be modified so that the identity of any person associated with the opinion shall not be revealed.~~

~~(D) The confidentiality of an advisory opinion may be waived either:~~

~~_____ (1) In writing by the person who requested the opinion.~~

~~_____ (2) By majority vote of the members of the Board, if a person makes or purports to make public the substance or any portion of an advisory opinion requested by or on behalf of the person. The Board may vote to make public the advisory opinion request and related materials.~~

SEPTEMBER 26, 2023
PAGE SIX
MINUTES OF SPECIAL COUNCIL MEETING
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.

~~(E)~~ (C) A written advisory opinion issued by the Board shall be binding on the Board in any subsequent proceeding concerning the facts and circumstances of the particular case if no intervening facts or circumstances arise which would change the opinion of the Board if they had existed at the time the opinion was rendered. However, if any fact determined by the Board to be material was omitted or misstated in the request for an opinion, the Board shall not be bound by the opinion.

~~(F)~~ (D) A written advisory opinion issued by the Board shall be admissible in the defense of any criminal prosecution or civil proceeding for violations of this chapter for actions taken in reliance on that opinion.

Section 2. This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 5th day of September, 2023, and fully adopted after the second reading at a meeting of said council held on the 26th day of September, 2023.

CITY OF VERSAILLES

BRIAN TRAUGOTT, MAYOR

ATTEST:

ELIZABETH REYNOLDS, CITY CLERK

Council member Dake clarified that there is a difference between an advisory opinion and an ethics complaint. An advisory opinion is occurs when someone requests the opinion of the Ethics Board on the ethics of a proposed act, task or situation, while an ethics complaint alleges that someone has violated the ethics ordinance.

MOTION BY BRADLEY, SECONDED BY BINGHAM TO APPROVE AND ADOPT ORDINANCE 2023-23 AMENDING SECTION 35.59 OF THE VERSAILLES CODE OF ORDINANCES TO REMOVE THE CONFIDENTIALITY PROVISIONS RELATING TO ADVISORY OPINIONS.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

At the request of Council member Bradley, City Attorney Moore provided first reading of Ordinance 2023-24 Enacting and Adopting a Supplement to the Code of Ordinances of the City of Versailles, Kentucky.

Council member Miller presented Resolution 2023-18 which would recommend to the Planning Commission to amend the zoning ordinances as they relate to short term rentals inside the city limits. The Council discussed the current zoning ordinances, which do not allow short term rentals in the R-1 zone and only allow them by condition use permit in zones R-2, R-3, and R-4.

Council member Johnson asked how stringent the current conditional use permit process is. Mr. Moore stated that currently a property owner would file an application, notice would be sent to adjoining property owners, and then a public hearing would be held to consider the application.

Council member Dake noted that the vast majority of the short term rentals known to be operating in Woodford County are either in the business district which is zoned commercial or outside the city limits.

Council member Dake mentioned only allowing short term rentals in the commercial zones while Council member Johnson stated that she would prefer to disallow short term rentals in the R-2 zone and continue allowing them via conditional use permit in the R-3 and R-4 zones, which is how the proposed resolution is currently written.

MOTION BY MILLER, SECONDED BY DAKE TO APPROVE AND ADOPT RESOLUTION 2023-18 AMENDING THE ZONING ORDINANCE TEXT FOR INCORPORATED AREA OF VERSAILLES, COMMONWEALTH OF KENTUCKY.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

**SEPTEMBER 26, 2023
PAGE SEVEN
MINUTES OF SPECIAL COUNCIL MEETING
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

Public Works Director Miller presented the only bid received for a salt storage structure as follows:

Bulk Storage, Inc.	\$121,775.00
---------------------------	---------------------

He noted that the bid was significantly higher than they had estimated the cost to be and asked the council to consider rejecting the bid. He stated that due to the time of year, it is now an emergency situation to get the salt storage structure completed.

MOTION BY DAKE, SECONDED BY BINGHAM TO REJECT THE BID AS PRESENTED BY BULK STORAGE, INC. IN THE AMOUNT OF \$121,775 FOR THE CONSTRUCTION OF A SALT STORAGE STRUCTURE.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

MOTION BY JOHNSON, SECONDED BY DAKE TO, DUE TO EMERGENCY, GIVE PUBLIC WORKS DIRECTOR BART MILLER, OR HIS DESIGNEE, PERMISSION TO ENTER INTO NEGOTIATIONS FOR THE CONSTRUCTION OF A SALT STORAGE STRUCTURE.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

Mayor Traugott presented a General Warranty Deed conveying 117 Mack Street to the City of Versailles. He noted that this property was previously given to the Woodford Habitat for Humanity by the City of Versailles for the purpose of building a home, but the lot has been determined to be unbuildable due to it being the former location of a dump site.

MOTION BY BRADLEY, SECONDED BY BINGHAM TO APPROVE THE GENERAL WARRANTY DEED CONVEYING 117 MACK STREET TO THE CITY OF VERSAILLES FROM WOODFORD HABITAT FOR HUMANITY FOR THE PURCHASE PRICE OF \$1.00.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

Public Works Director Miller asked for approval to enter into an agreement with the Woodford County High School Booster Club for the painting of fire hydrants. He stated that the City would furnish the materials and the City would pay the Booster Club twenty dollars per hydrant. The hydrants will be painted red. Mr. Miller noted that the City has approximately 625 hydrants. He also noted that all volunteers will sign a Volunteer Agreement as provided by Kentucky League of Cities.

MOTION BY BINGHAM, SECONDED BY JOHNSON TO ENTER INTO AN AGREEMENT WITH THE WOODFORD COUNTY HIGH SCHOOL BOOSTER CLUB FOR THE PAINTING OF FIRE HYDRANTS THROUGHOUT VERSAILLES, WITH THE CITY SUPPLYING THE MATERIALS AND AGREEING TO PAY TWENTY DOLLARS PER HYDRANT FOR PAINTING.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

Mr. Miller requested approval to surplus two pickup trucks as follows:

2008 Chevrolet 1500
2014 Ford F-150

MOTION BY DAKE, SECONDED BY BINGHAM TO DECLARE AS SURPLUS A 2008 CHEVROLET 1500 PICKUP TRUCK AND A 2014 FORD F-150 PICKUP TRUCK, AND ADVERTISE FOR SALE ON GOVDEALS.COM.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

Assistant Fire Chief Brandon Brown requested approval to surplus 50-60 truck and portable radios. He noted that these radios are no longer able to be used by any department here in Versailles and Woodford County as we have upgraded radios as part of the total radio project.

**SEPTEMBER 26, 2023
PAGE EIGHT
MINUTES OF SPECIAL COUNCIL MEETING
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

MOTION BY BINGHAM, SECONDED BY BRADLEY TO DECLARE AS SURPLUS FIFTY-SIXTY TRUCK AND PORTABLE RADIOS AND ADVERTISE FOR SALE FOR A REDUCED RATE THROUGH THE KENTUCKY FIRE COMMISSION.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

Mayor Miscellaneous

Mayor Traugott expressed his condolences in the recent loss of Former Governor Brereton Jones. He praised the work of Governor Jones for Woodford County and Kentucky.

He thanked everyone for their hard work in pulling off this year's Twilight Festival which was a fantastic success.

He stated that the rooftop lights on the downtown buildings are supposed to begin this week. He expressed his frustration that the installation keeps getting pushed further out.

Mayor Traugott noted that there will not be a council meeting on October 3rd and there will be a meeting on October 10th.

He announced a Brick Dedication Ceremony at the Woodford County Historical Society on Thursday at 6:00pm.

Council Miscellaneous/ Committee Reports

Council member Dake provided an update on the EV Charging Station Committee. She noted that the grant submissions are being reviewed and that they are hoping to award grants by Thanksgiving.

Council member Johnson stated that the 2023 Kentucky League of Cities conference, which was held last week, was excellent and she congratulated Council member Miller on her Level III Master in City Governance achievement that was presented at the conference.

Ms. Johnson stated that the Building Standards and Downtown Development Committee had compiled a list of empty or underutilized buildings downtown Versailles that she would bring to the next meeting. She also noted that the next committee meeting will be held on October 3rd at 5:00pm at City Hall.

Department Directors

Public Works Director Miller thanked the County for the truck they recently donated to the Versailles Public Works Department.

Mr. Miller also recognized Kenneth Johns and Sophie Adams for their work on the Twilight Festival.

Mayor Traugott announced that Trick or Treat will be held October 31st 6:00pm – 8:00pm and the Boo Bash will be held downtown on the Friday prior to Halloween.

MOTION BY MILLER, SECONDED BY JOHNSON TO ENTER INTO EXECUTIVE SESSION PURSUANT TO KRS 61.810(1)(b) TO DELIBERATE ON THE FUTURE ACQUISITION OR SALE OF REAL PROPERTY, AND KRS 61.810(1)(c) TO DISCUSS PROPOSED OR PENDING LITIGATION AGAINST OR ON BEHALF OF THE CITY OF VERSAILLES.

The vote was as follows: Bingham, Bradley, Dake, Johnson, and Miller voting aye.

Council member Bingham left the meeting.

**SEPTEMBER 26, 2023
PAGE NINE
MINUTES OF SPECIAL COUNCIL MEETING
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

**MOTION BY MILLER, SECONDED BY BRADLEY TO RETURN FROM EXECUTIVE SESSION
WITH NO ACTION TAKEN.**

The vote was as follows: Bradley, Dake, Johnson, and Miller voting aye.

Mayor Traugott adjourned the meeting, in memory of Nickie Shryock, without objections.

APPROVED:

BRIAN TRAUGOTT, MAYOR

ATTEST:

ELIZABETH C. REYNOLDS, CITY CLERK