

**JULY 5, 2023  
PAGE ONE  
MINUTES OF REGULAR COUNCIL MEETING  
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

**ROLL CALL: MAYOR BRIAN TRAU GOTT PRESIDED OVER THE MEETING. ALSO PRESENT WERE COUNCIL MEMBERS CHANTEL BINGHAM, MARY BRADLEY, LAURA DAKE, LISA JOHNSON, GARY JONES AND ANN MILLER. CITY ATTORNEY BILL MOORE WAS ALSO PRESENT.**

**DEPT. HEADS: BRANDON BROWN, BART MILLER, MIKE MURRAY, AND ELIZABETH REYNOLDS WERE PRESENT REPRESENTING THEIR RESPECTIVE DEPARTMENTS.**

**Public Comment**

**No public comment was received.**

**MOTION BY DAKE, SECONDED BY BINGHAM TO APPROVE AND ADOPT THE MINUTES OF THE JUNE 20, 2023 REGULAR MEETING OF THE COUNCIL.**

**The vote was as follows: Bingham, Dake, Jones, and Miller voting aye. Council members Bradley and Johnson abstained.**

**Ken Kerkhoff, Chair of the Downtown Revitalization Ad Hoc Committee provided a Downtown Revitalization Project update. Mr. Kerkhoff stated that he had met with and secured funding from several private donors and those donors would be recognized on the Legacy Arch. He noted that the placement of the Legacy Arch has been changed from the original design phase and moved closer to Main Street. He also discussed the Woodford Reserve Photo Op which is in the process of being finalized with representatives from Woodford Reserve. Mr. Kerkhoff mentioned the need for a name for the area, noting that it could be as simple as Versailles Entertainment Destination District. He stated that the work for underground line excavation is progressing and the next phase of work is to demolish the old police evidence building and begin work on the ADA compliant walkway. He noted that the Historical Society will still be open and accessible during the construction.**

**Mr. Kerkhoff stated that he expects the electric line work on Granducci Alley to be over budget but that they will save significantly on other changes that have been made during the design process. He noted that he expects the City's end contribution total to be around \$2 million which is much less than the original budgeted amount of \$3.68 million.**

**At the request of council member Bradley, City Attorney Moore provided second reading of Ordinance 2023-13 Amending the City of Versailles, Kentucky Annual General Fund Budget for the Fiscal Year July 1, 2022 through June 30, 2023 by Estimating Revenues and Appropriations for the Operation of City Government Services, as follows:**

**ORDINANCE NO. 2023-13**

**TITLE: AN ORDINANCE AMENDING THE  
CITY OF VERSAILLES, KENTUCKY  
ANNUAL GENERAL FUND BUDGET FOR THE FISCAL YEAR  
JULY 1, 2022 THROUGH JUNE 30, 2023 BY ESTIMATING REVENUES  
AND APPROPRIATIONS FOR THE OPERATION  
OF CITY GOVERNMENT SERVICES**

**WHEREAS, the Versailles City Council has approved and adopted the proposed Fiscal Year 2022-2023 General Fund budget and recommends that the proposed revenues and appropriations be amended as provided by said Versailles City Council; and NOW, THEREFORE, be it ordained by the City of Versailles,**

**SECTION 1: That the proposed General Fund budget for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023 hereby be amended as follows:**

**JULY 5, 2023  
PAGE TWO  
MINUTES OF REGULAR COUNCIL MEETING  
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

**GENERAL FUND**

**ESTIMATED REVENUES**

Property Taxes	\$ 765,000	
License and Permits	6,866,500	
Intergovernmental Revenues	13,396,676	
Charges for Services	125,000	
Other Income	266,439	
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$21,959,615</b>	

**ESTIMATED OPERATING EXPENSES**

**General Government**

City Council	\$ 2,579,894	
City Clerk	436,315	
Mayor	79,759	

**General Public Service**

Police	\$ 5,566,718	
Asset Forfeiture	90,000	
Fire	1,969,870	
Street	<u>1,209,840</u>	<u>\$ 1,238,840</u>
Cemetery	336,726	

<b>TOTAL ESTIMATED OPERATING EXPENSES</b>	<b>\$12,269,121</b>	<b><u>\$12,298,121</u></b>
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**ESTIMATED CAPITAL EXPENSES**

Council	\$ 1,124,660	<u>\$ 1,384,660</u>
Clerk	35,000	
Police	798,841	
Fire	249,284	
Street	<u>710,981</u>	<u>721,881</u>
Cemetery	<u>27,000</u>	<u>28,000</u>

<b>TOTAL ESTIMATED CAPITAL EXPENSES</b>	<b>\$ 2,945,766</b>	<b><u>\$ 3,217,666</u></b>
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<b>ESTIMATED EXPENSES (OPERATING/CAPITAL)  (OVER)/UNDER REVENUES</b>	<b>\$ -6,744,728</b>	<b><u>\$ 6,443,828</u></b>
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<b>ACTUAL FUND BALANCE AT JUNE 30, 2022</b>	<b>\$ 5,386,575</b>	
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<b>PROJECTED FUND BALANCE AT JUNE 30, 2023</b>	<b>\$12,131,303</b>	<b><u>\$11,830,403</u></b>
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WHEREAS, this ordinance shall become effective upon passage and publication as required by law.

INTRODUCED and given first reading at a meeting of the Versailles City Council on the 20<sup>th</sup> day of June, 2023 and fully adopted after the second reading at a meeting of said Council held on the 5<sup>th</sup> day of July, 2023.

APPROVED:

\_\_\_\_\_  
BRIAN TRAUGOTT, MAYOR  
CITY OF VERSAILLES, KENTUCKY

ATTEST:

\_\_\_\_\_  
ELIZABETH C. REYNOLDS, CITY CLERK

**MOTION BY BRADLEY, SECONDED BY MILLER TO APPROVE AND ADOPT ORDINANCE 2023-13 AMENDING THE CITY OF VERSAILLES, KENTUCKY ANNUAL GENERAL FUND BUDGET FOR FISCAL YEAR JULY 1, 2022 THROUGH JUNE 30, 2023 BY ESTIMATING REVENUES AND APPROPRIATIONS FOR THE OPERATION OF CITY GOVERNMENT SERVICES.**

The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.

At the request of council member Bradley, City Attorney Moore provided second reading of Ordinance 2023-14 Amending the City of Versailles, Kentucky Annual Enterprise Fund Budget for the Fiscal Year Beginning July 1, 2022 through June 30, 2023 by Estimating Revenues and Appropriations for the Operation of the Enterprise Fund, as follows:

**CITY OF VERSAILLES  
ORDINANCE NO. 2023-14**

**TITLE: AN ORDINANCE AMENDING THE CITY OF  
VERSAILLES, KENTUCKY ANNUAL ENTERPRISE FUND BUDGET  
FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2022 THROUGH JUNE 30, 2023 BY ESTIMATING REVENUES AND  
APPROPRIATIONS FOR THE OPERATION OF THE ENTERPRISE FUND**

**WHEREAS**, the Versailles City Council has approved and adopted the proposed **Fiscal Year 2022-2023** budget and recommends that the proposed revenues and appropriations be amended by said Versailles City Council; and **NOW, THEREFORE**, be it ordained by the City of Versailles,

**SECTION 1:** That the proposed Enterprise Fund budget for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023 hereby be amended as follows:

<u><b>ESTIMATED REVENUES</b></u>	<u><b>WATER, SEWER, GARBAGE</b></u>	
Water Service	\$ 3,300,000	
Meter Sales of Water	1,500	
Sewer Service	3,500,000	
Turn-On Fees	22,000	
Tap-On Fees	150,000	
Penalties	150,000	
Check Fees	3,000	
Sewer Service – Stonegate	330,000	
Sewer-Septic Tank Waste	140,000	
Interest Income	40,000	
Refuse Collection Revenue	700,000	
Wastewater Impact Fees	100,000	
2018-19 Bond Issue Revenue	212,400	
Sale of Surplus Property	108,000	
KLC Safety Grant	5,000	
Insurance Claim Revenue	<del>70,505</del>	<u>\$ 89,000</u>
Loan Payment Revenue from General Fund	250,000	
Other Receipts	-	<u>6,800</u>
<b>TOTAL ESTIMATED REVENUES</b>	<b><del>\$ 9,082,405</del></b>	<b><u>\$ 9,107,700</u></b>
 <u><b>ESTIMATED OPERATING EXPENSES</b></u>		
Water Department	\$ <del>3,602,518</del>	\$ 3,684,258
Sewer Department	<del>3,727,775</del>	<u>3,767,775</u>
Garbage Department	700,000	
<b>TOTAL ESTIMATED OPERATING EXPENSES</b>	<b><del>\$ 8,030,293</del></b>	<b><u>\$ 8,152,033</u></b>

**JULY 5, 2023  
PAGE FOUR  
MINUTES OF REGULAR COUNCIL MEETING  
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

**ESTIMATED CAPITAL EXPENSES**

Water Department	<del>\$ 1,052,625</del>	<u>\$ 1,152,145</u>
Sewer Department	<del>1,152,175</del>	<u>1,179,775</u>
Garbage Department	0	
<b>TOTAL ESTIMATED CAPITAL EXPENSES</b>	<b><del>\$ 2,204,800</del></b>	<b><u>\$ 2,331,920</u></b>
<b>ESTIMATED EXPENSES (OPERATING/CAPITAL) (OVER)/UNDER REVENUES</b>	<b><del>\$(1,152,688)</del></b>	<b><u>\$(1,376,253)</u></b>
<b>ACTUAL FUND BALANCE AT JUNE 30, 2022</b>	<b>\$ 13,691,577</b>	
<b>PROJECTED FUND BALANCE AT JUNE 30, 2023</b>	<b><del>\$ 12,538,889</del></b>	<b><u>\$12,315,324</u></b>

WHEREAS, this ordinance shall become effective upon passage and publication as required by law.

INTRODUCED and given first reading at a meeting of the Versailles City Council on the 20<sup>th</sup> day of June, 2023 and fully adopted after the second reading at a meeting of said Council held on the 5<sup>th</sup> day of July, 2023.

**APPROVED:**

\_\_\_\_\_  
**BRIAN TRAUGOTT, MAYOR  
CITY OF VERSAILLES, KENTUCKY**

**ATTEST:**

\_\_\_\_\_  
**ELIZABETH C. REYNOLDS, CITY CLERK**

**MOTION BY BINGHAM, SECONDED BY DAKE TO APPROVE AND ADOPT ORDINANCE 2023-14 AMENDING THE CITY OF VERSAILLES, KENTUCKY ANNUAL ENTERPRISE FUND BUDGET FOR FISCAL YEAR JULY 1, 2022 THROUGH JUNE 30, 2023 BY ESTIMATING REVENUES AND APPROPRIATIONS FOR THE OPERATION OF THE ENTERPRISE FUND.**

The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.

**MOTION BY DAKE, SECONDED BY BINGHAM TO APPROVE AND ADOPT MUNICIPAL ORDER 2023-6 RENEWING THE DOWNTOWN FAÇADE GRANT PROGRAM.**

The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.

**MOTION BY JOHNSON, SECONDED BY JONES TO APPROVE AND ADOPT MUNICIPAL ORDER 2023-7 RENEWING THE NEIGHBORHOOD GRANT PROGRAM.**

The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.

**MOTION BY DAKE, SECONDED BY BRADLEY TO APPROVE AND ADOPT MUNICIPAL ORDER 2023-8 TEMPORARILY SUSPENDING THE ENFORCEMENT OF ORDINANCE 93.05.**

The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.

Public Works Director Bart Miller presented a change order for the High Street sidewalk project in the amount of \$23,310.55 for stormwater work.

**MOTION BY BRADLEY, SECONDED BY DAKE TO APPROVE CHANGE ORDER NO. 1 FOR THE HIGH STREET SIDEWALK PROJECT IN THE AMOUNT OF \$23,310.55.**

The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.

**JULY 5, 2023  
PAGE FIVE  
MINUTES OF REGULAR COUNCIL MEETING  
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

**Mayor Traugott presented the ALTA surveying contract from Thoroughbred Firm for the Safe Room project which includes a survey fee of \$12,000 and a FEMA Coordination estimated fee of \$2,500.00, billed hourly.**

**MOTION BY BINGHAM, SECONDED BY MILLER TO APPROVE THE ALTA SURVEY SERVICES CONTRACT WITH THOROUGHbred FIRM FOR THE SAFE ROOM PROJECT.**

**The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.**

**Mayor Traugott also presented the Architectural Contract from Michael McCoy for the Safe Room project. He noted that there are few architects in the United States that are familiar with the solid dome structure and that Michael McCoy answered the RFQ for this project and has experience.**

**MOTION BY BRADLEY, SECONDED BY JOHNSON TO APPROVE THE ARCHITECTURAL CONTRACT WITH MICHAEL MCCOY FOR THE SAFE ROOM PROJECT.**

**The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.**

**Assistant Fire Chief Brandon Brown presented a quote from Jon Cheatham Architect in the amount of \$9,000.00 for the Station 1 Renovations. The quote includes preparation of construction documents, mechanical, electrical, plumbing engineering and structural engineering. He noted that once this is complete the project will be able to be put out for bids.**

**MOTION BY BINGHAM, SECONDED BY BRADLEY TO ACCEPT AND APPROVE THE QUOTE AS PRESENTED BY JON CHEATHAM ARCHITECT IN THE AMOUNT OF \$9,000.00 FOR THE PREPARATION OF CONSTRUCTION DOCUMENTS AND ENGINEERING WORK AS IT RELATES TO STATION 1 IMPROVEMENTS.**

**The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.**

**Public Works Director Miller requested to surplus a 2008 Elgin Crosswind Street Sweeper and a 2012 Ford E-350 Box Truck.**

**MOTION BY BINGHAM, SECONDED BY BRADLEY TO APPROVE THE REQUEST TO SURPLUS, AND LIST FOR SALE ON [WWW.GOVDEALS.COM](http://WWW.GOVDEALS.COM), A 2008 ELGIN CROSSWIND STREET SWEEPER AND A 2012 FORD E-350 BOX TRUCK.**

**The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.**

**Mayor Traugott presented an application for the Kentucky Transportation Cabinet Department of Rural and Municipal Aid Discretionary Resurfacing Funds for resurfacing Chinoe Road and Schoolhouse Road at a total cost of \$182,000. He noted that these are scheduled to be resurfaced in October, 2024, after the majority of the construction is complete on the new high school.**

**MOTION BY BRADLEY, SECONDED BY DAKE TO EXPRESS THE SUPPORT OF THE CITY COUNCIL FOR THE APPLICATION FOR DISCRETIONARY RESURFACING FUNDS FOR THE RESURFACING OF CHINOE ROAD AND SCHOOLHOUSE ROAD, AT A TOTAL ESTIMATED COST OF \$182,000.**

**The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.**

**MOTION BY MILLER, SECONDED BY BINGHAM TO APPOINT BARRY HARTLEY TO THE PLANNING AND ZONING COMMISSION TO COMPLETE THE TERM OF JERI HARTLEY THROUGH DECEMBER 31, 2023.**

**The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.**

**JULY 5, 2023  
PAGE SIX  
MINUTES OF REGULAR COUNCIL MEETING  
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

**MOTION BY MILLER, SECONDED BY DAKE TO REAPPOINT DR. PAUL SCHREFFLER TO THE ECONOMIC DEVELOPMENT AUTHORITY FOR A TERM BEGINNING JULY 1, 2023 THROUGH JUNE 30, 2027.**

The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.

The Council received the Zoning Map Amendment and Preliminary Development Plan – JPG Rental and Storage, LLC – 1031 Tyrone Pike – I-2 to B-4 District.

**Mayor Miscellaneous**

Mayor Traugott stated that last night's July 4<sup>th</sup> celebration was extremely successful. He praised Event Coordinator Katie Cooley along with all of the volunteers for their work on the event. He noted that the photo booth was very popular as well as the Veterans Tent.

He stated that the City of Versailles is a co-applicant in a Planning and Zoning hearing to be held on July 13<sup>th</sup>.

Mayor Traugott brought up the previously discussed Landlord Tenant Act and stated that he thought a public hearing should be held.

He referenced the recent news story regarding a Kentucky Avenue property that has received several complaints. He noted that the City is working through the process and that it is estate owned and has not had water or electric service in over a year and has received a condemnation notice. He stated that the goal is to come to a resolution that doesn't cost the taxpayers.

**Council Miscellaneous/ Committee Reports**

Council member Dake stated that the fourth issue of the City newsletter went out on Friday, June 30<sup>th</sup>.

Ms. Dake noted that a Downtown Revitalization Ad Hoc Committee meeting will be held tomorrow at noon in the council chambers.

Ms. Dake referenced a message she recently received from Theresa Thomas with the Bluegrass Council for the Blind stating a Versailles resident had requested audible signals at street lights specifically by the current High School and by the Versailles Police Station. Mayor Traugott noted that the City doesn't own any of the crossing signals and that they had requested the audible signals from the State a few years ago with no response.

Council member Johnson thanked the Mayor and Council for the wind chimes she recently received in memory of her father, Paul Caswell, who passed away on June 22<sup>nd</sup>.

Council member Miller stated that the Streets and Stormwater Committee recently met and the discussion items are still in progress.

Ms. Miller asked if a walk through of the underground pathway, that runs under Main Street, could be scheduled prior to the July 11<sup>th</sup> work session.

**Department Directors**

Assistant Fire Chief Brown asked for approval to advertise for bids for twenty sets of PPE for the Versailles Fire Department.

**MOTION BY BRADLEY, SECONDED BY MILLER TO APPROVE THE REQUEST TO ADVERTISE FOR BIDS FOR TWENTY SETS OF PPE FOR THE VERSAILLES FIRE DEPARTMENT.**

The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.

**JULY 5, 2023  
PAGE SEVEN  
MINUTES OF REGULAR COUNCIL MEETING  
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

**MOTION BY MILLER, SECONDED BY JOHNSON TO ENTER INTO EXECUTIVE SESSION PURSUANT TO KRS 61.810(1)(b) TO DELIBERATE ON THE FUTURE ACQUISITION OR SALE OF REAL PROPERTY AND KRS 61.810(1)(c) TO DISCUSS PROPOSED OR PENDING LITIGATION AGAINST OR ON BEHALF OF THE CITY OF VERSAILLES.**

**The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.**

**MOTION BY BINGHAM, SECONDED BY JOHNSON TO RETURN FROM EXECUTIVE SESSION WITH NO ACTION TAKEN.**

**The vote was as follows: Bingham, Bradley, Dake, Johnson, Jones and Miller voting aye.**

**Mayor Traugott adjourned the meeting without objections.**

**APPROVED:**

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**BRIAN TRAUGOTT, MAYOR**

**ATTEST:**

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**ELIZABETH C. REYNOLDS, CITY CLERK**