

**APRIL 4, 2023  
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MINUTES OF REGULAR COUNCIL MEETING  
VERSAILLES MUNICIPAL BUILDING/5:30 P.M.**

**ROLL CALL: MAYOR BRIAN TRAUOGOTT PRESIDED OVER THE MEETING. ALSO PRESENT WERE COUNCIL MEMBERS MARY BRADLEY, LAURA DAKE, LISA JOHNSON, GARY JONES, AND ANN MILLER. COUNCIL MEMBER CHANTEL BINGHAM WAS ABSENT. CITY ATTORNEY BILL MOORE WAS ALSO PRESENT.**

**DEPT. HEADS: MITZI DELIUS, MIKE MURRAY, T.A. RANKIN, AND ELIZABETH REYNOLDS WERE PRESENT REPRESENTING THEIR RESPECTIVE DEPARTMENTS.**

**Jeremy Dotson, President of Woodford County Farm Bureau, was present to request funding for permanent bleachers at the Woodford County Fair Grounds. He previously spoke to the Council and provided details about the project on February 7, 2023. He noted that the total cost for ten sets of bleachers and concrete is estimated at \$250,000. Mr. Dotson has secured funding including commitments from Woodford County Fiscal Court of \$80,000, Local Ag Development Board of \$50,000 and Tourism of \$10,000. He asked the Council to consider committing \$30,000. Mayor Traugott stated that he was going to suggest the City contribute \$10,000. Mr. Dotson stated that the bleachers would be the property of the Fiscal Court. Council member Dake asked why permanent as opposed to temporary/moveable. Mr. Dotson stated that the moveable bleachers break every time they are moved and are not very stable. He thanked the council for their monetary support.**

**MOTION BY JONES, SECONDED BY MILLER TO CONTRIBUTE \$20,000 TO WOODFORD COUNTY FISCAL COURT FOR THE PERMANENT BLEACHER PROJECT.**

**The vote was as follows: Bradley, Dake, Johnson, Jones and Miller voting aye.**

**Council member Johnson noted a typo on page 3 of the March 21, 2023 minutes where the amount of a sewer adjustment was incorrect. Council member Dake noted the date of the Main Street Clean Sweep was incorrect on page 2.**

**MOTION BY DAKE, SECONDED BY JOHNSON TO APPROVE AND ADOPT THE MINUTES OF THE MARCH 21, 2023 REGULAR MEETING OF THE COUNCIL, WITH CHANGES AS NOTED.**

**The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.**

**At the request of Council member Bradley, City Attorney Bill Moore provided second reading of Ordinance 2023-3 Amending Section 50.22A of the Versailles Code of Ordinances to Increase the Authority Given to the Public Works Director to Adjust Sewer Bills for Water Leaks, as follows:**

**CITY OF VERSAILLES  
ORDINANCE NO. 2023-3**

**TITLE: AN ORDINANCE AMENDING SECTION 50.22A OF THE VERSAILLES CODE OF ORDINANCES TO INCREASE THE AUTHORITY GIVEN TO THE PUBLIC WORKS DIRECTOR TO ADJUST SEWER BILLS FOR WATER LEAKS.**

**Whereas, the City desires to amend Section 50.22A of the City's Code of Ordinances to increase the authority given to the Public Works Director to adjust bills for sewer leaks;**

**NOW, THEREFORE, BE IT ORDAINED IN THE CITY OF VERSAILLES, KENTUCKY as follows:**

***Section 1.* Section 50.22A of the Versailles Code of Ordinances is hereby amended as follows:**

**§ 50.22 SEWER BILL ADJUSTMENT.**

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**Retail customers of the municipal water and sewer system may have their sewer bills adjusted in accordance with this section.**

**(A) In the event of a reasonably undetected water leak, being defined as a leak located underground, in a crawl space, or in another area where the customer is unaware of the leak until receipt of the bill, the adjustments will be made using the following criteria:**

**(1) No water from the water leak has entered the sanitary sewer system (i.e. through toilets, sink drains, floor drains, etc.)**

**(2) The bill must exceed the customer's average bill by at least two (2) times.**

**(3) Reasonable efforts to locate the leak and initiate repairs must be taken within fourteen (14) days from the date of the water bill indicating the leak.**

**(4) The customer seeking adjustment must complete a sewer usage Leak Adjustment Request Form and include proof of repair of any such leak to the Water Department. No adjustment will be made without the aforesaid form and proof.**

**(5) Upon receipt of the completed form and proof of repair as set forth hereinabove, the Water Department will average the customer's previous six (6) bills for sewer consumption only. The customer will then be billed for sewer use during the adjusted period at a rate equal to their average sewer use during the previous six (6) months. The water portion of the bill will not be adjusted.**

**(6) Adjustments meeting the above criteria shall be approved in writing by the Public Works Director, or his or her designee. Adjustments in excess of ~~three hundred~~ one thousand dollars (~~\$300~~ 1,000) shall also be referred to the City Council through the Water and Sewer Committee for final approval.**

**(7) The Public Works Director, or his or her designee, may also make an adjustment to the customer's sewer bill based upon any other relevant criteria, provided that the total amount of any adjustment does not exceed ~~three hundred~~ one thousand dollars (~~\$300~~ 1,000).**

**(8) An adjustment may occur only after all leaks have been repaired, and repairs have been verified by city staff.**

**(9) No customer shall receive more than one (1) adjustment in accordance with § 50.22(A) during any twelve (12) month period.**

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*Section 2.* This ordinance shall become effective after passage and publication as required by law.

Introduced and given first reading at a meeting of the City Council of the City of Versailles, Kentucky, held on the 21<sup>st</sup> day of March, 2023, and fully adopted after the second reading at a meeting of said council held on the 4<sup>th</sup> day of April, 2023.

CITY OF VERSAILLES

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BRIAN TRAUGOTT, MAYOR

ATTEST:

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ELIZABETH REYNOLDS, CITY CLERK

**MOTION BY BRADLEY, SECONDED BY MILLER TO APPROVE AND ADOPT ORDINANCE 2023-3 AMENDING SECTION 50.22A OF THE VERSAILLES CODE OF ORDINANCES TO INCREASE THE AUTHORITY GIVEN TO THE PUBLIC WORKS DIRECTOR TO ADJUST SEWER BILLS FOR WATER LEAKS.**

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

At the request of Council member Bradley, City Attorney Moore provided first reading of Ordinance 2023-4 Authorizing the City to Maintain Common Areas and Stormwater Facilities on Private Property and Charge the Homeowners Benefitting from this Service with the Cost of Maintenance.

Utilities Manager Mitzi Delius asked the council to approve their recommendation to use GRW Engineers for the Water Treatment Plant and Water Intake Generator Project: Phase 1. Ms. Delius stated that this project is a FEMA grant project. She noted that they have a great working relationship with GRW and they have already completed 55+ hours of work in the grant application phase of this project.

**MOTION B DAKE, SECONDED BY JOHNSON TO AWARD THE ENGINEERING SERVICES CONTRACT TO GRW ENGINEERING FOR THE WATER TREATMENT PLANT AND WATER INTAKE GENERATOR PROJECT: PHASE 1.**

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

Mayor Traugott presented a lease agreement between Cedar Ridge Homeowners Association and the City of Versailles for use of a 1.5 acre parcel located in Cedar Ridge and owned by the City of Versailles. He stated that the HOA will use the area as a park and that the City does not have any use for the property over the next 20+ years.

**MOTION BY DAKE, SECONDED BY JONES TO ENTER INTO THE LEASE AGREEMENT AS PRESENTED BETWEEN THE CITY OF VERSAILLES AND THE CEDAR RIDGE HOMEOWNERS ASSOCIATION FOR A 1.5 ACRE PARCEL TO BE USED AS A PARK.**

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

Mayor Traugott presented a Neighborhood Grant Application as submitted by residents of Rose Ridge Neighborhood for solar lighting at the entrance of the neighborhood. The total cost of the project is \$3,160.76. He stated that the council had previously approved two other grant applications from residents of Rose Ridge, noting that each of those were submitted by different resident groups than this one.

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**MOTION BY JOHNSON, SECONDED BY BRADLEY TO APPROVE THE NEIGHBORHOOD GRANT APPLICATION AS SUBMITTED BY ROSE RIDGE NEIGHBORHOOD IN THE AMOUNT OF \$3,160.76.**

**The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.**

**Fire Chief T.A. Rankin presented a quote from Bachman Chevrolet for a 2023 Chevrolet Silverado 2500HD in the amount of \$49,060.00 along with a quote from L&W Emergency Equipment for the necessary emergency equipment for the truck in the amount of \$17,378.03. He noted that only one quote was solicited because Bachman Chevrolet offers state price contract and several other dealers that he contacted do not have any inventory available.**

**MOTION BY JONES, SECONDED BY JOHNSON TO APPROVE THE PURCHASE OF A 2023 CHEVROLET SILVERADO 2500HD FROM BACHMAN CHEVROLET IN THE AMOUNT OF \$17,378.03 AS WELL AS THE PURCHASE AND INSTALLATION OF THE NECESSARY EMERGENCY EQUIPMENT FROM L&W EMERGENCY EQUIPMENT IN THE AMOUNT OF \$17,378.03.**

**The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.**

**Police Chief Mike Murray presented a quote from Brian Padgett, owner of Weatherization Plus, for a 2022 E-Z-Go golf cart that is gently used with 7.3 hours of usage for \$12,000. He noted that the comparable model from a local dealer is priced at \$18,426. Chief Murray stated that the golf cart would be used to patrol areas where a cruiser can't be driven, such as Big Spring Park walking path and will also be used during events where the streets are closed.**

**MOTION BY BRADLEY, SECONDED BY DAKE TO APPROVE THE QUOTE AS PRESENTED BY BRIAN PADGETT FOR A 2022 E-Z-GO GOLF CART IN THE AMOUNT OF \$12,000.**

**The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.**

**Mayor Miscellaneous**

**Mayor Traugott stated that by the next council meeting there will be a new resident of Woodford County! He announced that Assistant City Clerk Ariel O'Reel, and her husband Josh, are due to welcome their second child, daughter Baylor O'Reel on Monday, April 10<sup>th</sup>. He noted that Mrs. O'Reel and her family are in our thoughts and prayers for a safe and healthy delivery.**

**He stated that the CASA banners are hanging up on the light poles downtown in recognition of April being Child Abuse Prevention Month. He also mentioned that a ceremony was held last week to recognize 8 local CASA volunteers who collectively volunteered over 1,300 hours to help abused children of Woodford County.**

**Mayor Traugott stated that City Hall will be closed this Friday, April 7<sup>th</sup>, in recognition of Good Friday.**

**He presented a Memorandum of Agreement between the City of Versailles and the Woodford County Farmers Market.**

**MOTION BY MILLER, SECONDED BY JOHNSON TO APPROVE AND ENTER INTO THE MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF VERSAILLES AND THE WOODFORD COUNTY FARMERS MARKET AS PRESENTED.**

**The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.**

**Mayor Traugott also presented the annual Agreement and Resolution for the City's participation in the Municipal Aid Road Fund. The City will receive \$185,890 for Fiscal Year 2024.**

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**MOTION BY DAKE, SECONDED BY MILLER TO APPROVE AND ADOPT THE FISCAL YEAR 2024 MUNICIPAL AID ROAD FUND RESOLUTION AND AGREEMENT.**

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

**Council Miscellaneous/ Committee Reports**

Council member Jones asked for an update on the City's purchase of the old Kroger building on Marsailles Road. City Attorney Moore stated that we are ready to close and that UHaul is working to make that happen. They are on their third attorney for this closing. Mayor Traugott stated that he did not believe they were intentionally stalling the closing.

Council member Bradley stated that the Public Safety Committee had met on March 27, 2023 with Chief Rankin and Assistant Chief Brown to review a draft fire ordinance. The committee discussed changes to the draft and Chief Rankin is considering those changes.

Council member Dake announced the Main Street Clean Sweep is Saturday, April 22<sup>nd</sup> 9:00am – noon.

Council member Johnson stated that the Water and Sewer Committee had met prior to tonight's council meeting and is recommending one sewer adjustment due to a significant leak. She noted that the recommended adjustment is for half of the total above their average because they do not know how much of the water actually went into the sewer system.

**MOTION BY JOHNSON, SECONDED BY MILLER TO APPROVE A SEWER ADJUSTMENT IN THE AMOUNT OF \$1,589.75 FOR 408 LEXINGTON ROAD.**

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

**Department Directors**

Utilities Manager Delius stated that the Smart Meter project is approximately 40% installed.

Drew Chandler, Director of Emergency Management, stated that he had met with Chief Rankin and Assistant Chief Brown regarding a grant for rescue equipment. He asked the council for their approval to move forward in applying for the grant.

**MOTION BY JOHNSON, SECONDED BY DAKE TO APPROVE THE APPLICATION FOR A RESCUE EQUIPMENT GRANT FOR THE VERSAILLES FIRE DEPARTMENT.**

The vote was as follows: Bradley, Dake, Johnson, Jones, and Miller voting aye.

Mayor Traugott adjourned the meeting without objections.

**APPROVED:**

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**BRIAN TRAUGOTT, MAYOR**

**ATTEST:**

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**ELIZABETH C. REYNOLDS, CITY CLERK**